

## **Introduction**

If you forget your password, you can use “Forget Password” function to change your password.

Since you need to check the email sent to your registered email account in order to complete the process of change of password, please ensure that you can log in to that email account. If you fail to log in to that email account, please contact the JUPAS Office at (852) 2334 2929 / 2233 2929 during operating hours.

If you wish to find out more details about security for your JUPAS account, please visit the sections of [“Security for JUPAS Accounts”](#) and [“FAQ”](#) on the JUPAS website.

Should there be any inconsistency or ambiguity between the English version and the Chinese version, the English version shall prevail.

Last updated on 5 October 2023

於 2023 年 10 月 5 日更新

## **簡介**

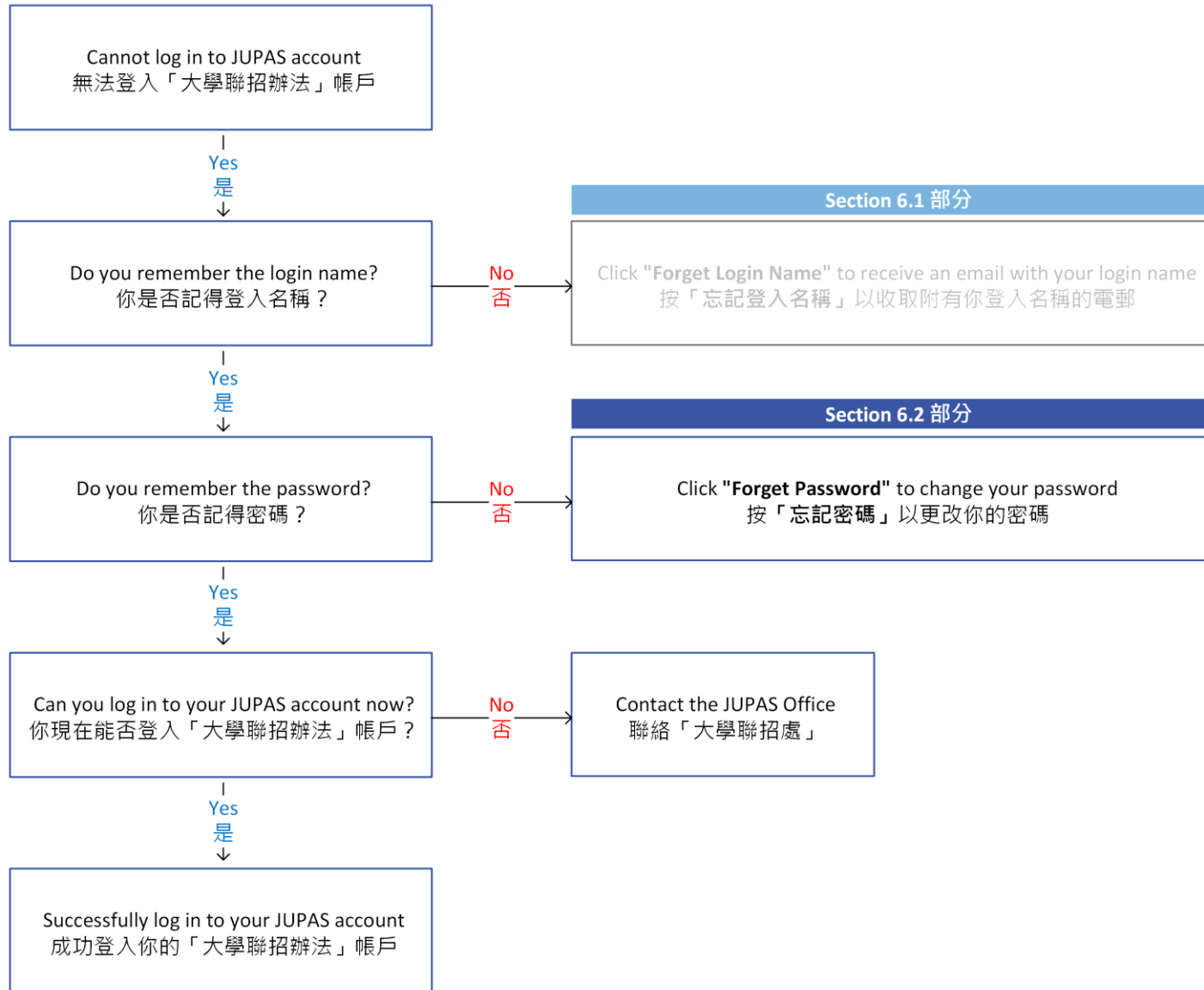
若你忘記了密碼，你可使用「忘記密碼」功能更改你的密碼。

由於你需要檢視發送至你已登記的電子郵箱中的電郵以完成更改密碼的程序，請確保你能登入該電子郵箱。如果你無法登入該電子郵箱，請於服務時間內致電 ( 852 ) 2334 2929 / 2233 2929 聯絡「大學聯招處」。

如果你想了解更多關於「大學聯招辦法」帳戶保安的資訊，請瀏覽「大學聯招辦法」網站的 [「『大學聯招辦法』帳戶的保安」](#) 及 [「常見問題」](#) 部分。

此中文版本為英文版本譯本，如中、英文兩個版本有任何抵觸或不相符之處，概以英文版本為準。

## Flowchart of Login Failure Solution 處理登入失敗流程圖

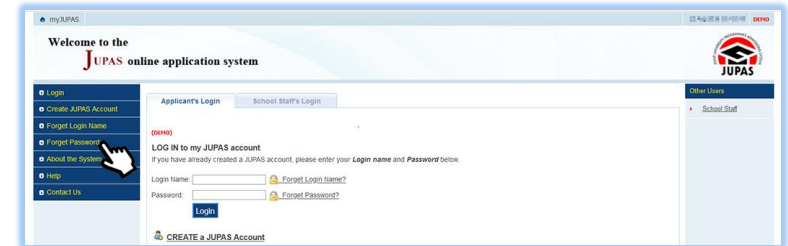


## 6.2 Forget Password

### 6.2 忘記密碼

## Forget Password 忘記密碼

1. Click **“Forgot Password”**.  
按「**Forgot Password**」。



2. Enter all the required information and the security code shown.  
If you cannot identify the security code, click **“Display another Security Code”** for a new one; or click **“download audio”** to listen to a different code.

輸入所需資料及頁面所顯示的保安碼。

如果你無法辨認保安碼，按「**Display another Security Code**」以顯示另一組保安碼；或按「**download audio**」聆聽另一組保安碼。



3. Click **“Continue”**.  
An email which contains a verification code has been sent to your registered email account.

按「**Continue**」。

一封附有驗證碼的電郵已發送至你登記的電子郵箱。

## 6.2 Forget Password

### 6.2 忘記密碼

- Stay on this page and enter the Verification Code sent by the JUPAS Office.  
If you do not receive the Verification Code, click **“Regenerate Verification Code”** at the bottom of this page to get a new one.

停留在此頁面及輸入由「大學聯招處」發送的驗證碼。

若未收到驗證碼，按下方的「**Regenerate Verification Code**」要求再次發送。

- Enter the new password twice.

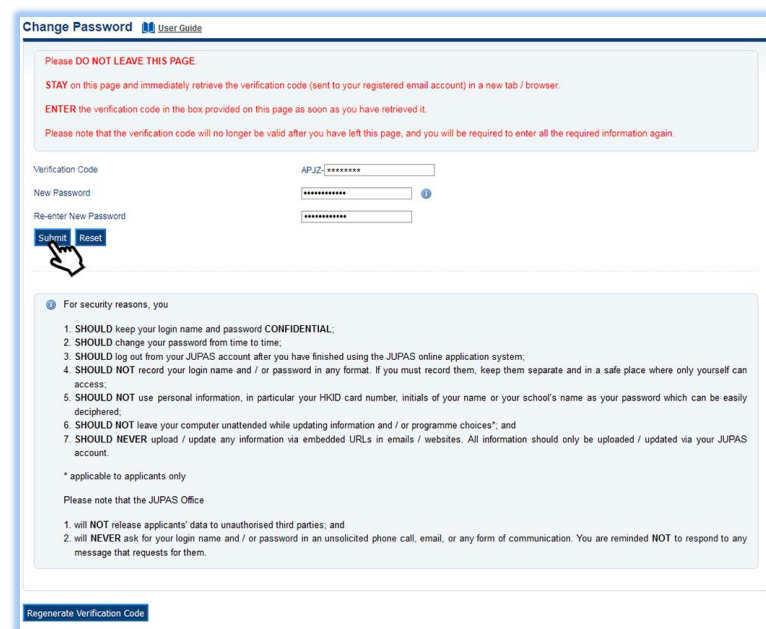
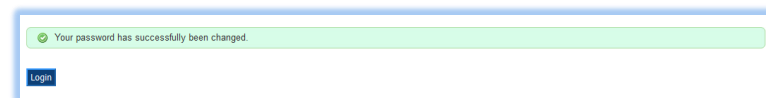
輸入新密碼兩次。

- Click **“Submit”**.

按「**Submit**」。

- Your password has been successfully changed.

你已成功更改密碼。

A screenshot of the JUPAS 'Change Password' web page. The page has a blue header with the title 'Change Password' and a 'User Guide' link. Below the header, there are three red warning boxes: 'Please DO NOT LEAVE THIS PAGE.', 'STAY on this page and immediately retrieve the verification code (sent to your registered email account) in a new tab / browser.', and 'ENTER the verification code in the box provided on this page as soon as you have retrieved it.' A fourth red box states: 'Please note that the verification code will no longer be valid after you have left this page, and you will be required to enter all the required information again.' The form contains three input fields: 'Verification Code' (with the value 'APJZ' and a masked password), 'New Password', and 'Re-enter New Password'. There are 'Submit' and 'Reset' buttons. Below the form, there is a section titled 'For security reasons, you' with a list of seven security guidelines. At the bottom of the page, there is a 'Regenerate Verification Code' button.A screenshot of a green success message box that says 'Your password has successfully been changed.' Below the message is a blue 'Login' button.