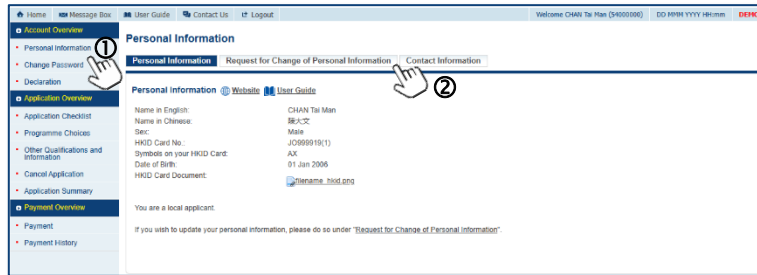


2.1 Change Personal Information

2.1 更改個人資料

Request for Change of Personal Information 要求更改個人資料

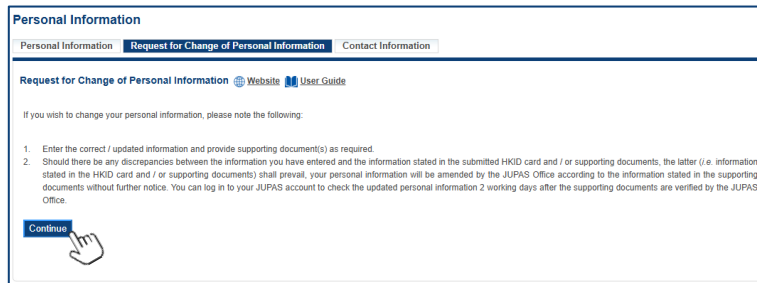


1. Click **“Personal Information”**.

按「**Personal Information**」。

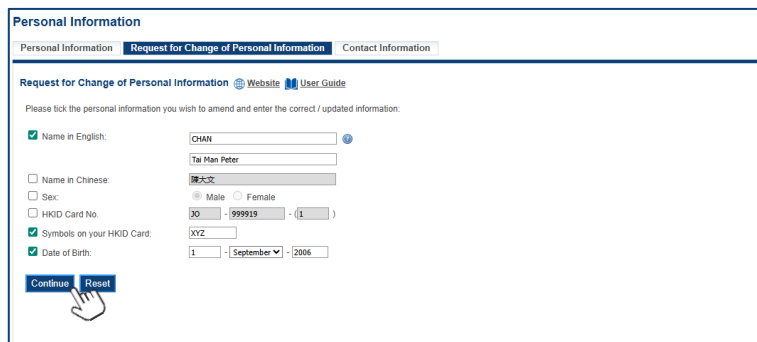
2. Click **“Request for Change of Personal Information”** to update your personal information.

按「**Request for Change of Personal Information**」更改你的個人資料。



3. Read the information carefully and click **“Continue”**.

細心閱讀資料及按「**Continue**」。



4. Tick the respective box(es) and update the information as necessary.

剔選相應方格及更新需要修改的資料。

5. Click **“Continue”**.

按「**Continue**」。

2.1 Change Personal Information

2.1 更改個人資料

Personal Information

Personal Information | **Request for Change of Personal Information** | Contact Information

Request for Change of Personal Information Website User Guide

Please indicate the identity document that you are holding.

☐ LS3 - One-way Permit for entry to Hong Kong
☐ LS4 - Full-time employment visa / work permit
☒ LS5 - Dependant visa / entry permit
☐ LS6 - Visa / Entry permit for Quality Migrant Admission Scheme
☐ LS7 - Visa / Entry permit for Capital Investment Entrant Scheme
☐ LS8 - Visa / Entry permit for Admission Scheme for the Second Generation of Chinese Hong Kong Permanent Residents
☐ LS9 - Visa label for unconditional stay
☐ NLS1 - Student visa / entry permit
☐ NLS2 - Visa / Entry permit under the immigration Arrangements for Non-local Graduates

Continue **Cancel**

Personal Information

Personal Information | **Request for Change of Personal Information** | Contact Information

Request for Change of Personal Information Website User Guide

Change(s) Requested	Existing Record in JUPAS Account	Correct / Updated Information
Name in English	CHAN Tai Man	CHAN Tai Man Peter
Name in Chinese	陳太文	
Sex	M	
HKID Card No.	J0999919(1)	
Symbols on your HKID Card	AW	XYZ
Identity Document Type	LS1/2	LS5
Date of Birth	01 Jan 2006	01 Sep 2006

Copy of your HKID card: File **Choose File** HKID.pdf
(File format: pdf, jpg, jpeg, png. Maximum file size: 4MB)

Copy of your identity document: File **Choose File** Identity Document.pdf
(File format: pdf, jpg, jpeg, png. Maximum file size: 4MB)

For applicants who request to update the symbol on their HKID Cards

適用於要求更改香港身份證上符號標記的申請人

i. Select the identity document you are holding.
選取你持有的身份證明文件。

ii. Click **“Continue”**.
按「**Continue**」。

iii. Upload the copy of identity document you are holding.
The file must be in PDF, JPG, JPEG or PNG format with a maximum file size of 4MB.

上載你持有的身份證明文件副本。

檔案必須為不大於 4MB 的 PDF、JPG、JPEG 或 PNG 格式。

Note 注意

Your local applicant status may be changed subject to the identity document(s) you are holding.
你的本地申請人身份或會因應你持有的身份證明文件而更改。

2.1 Change Personal Information

2.1 更改個人資料

Personal Information
Request for Change of Personal Information
Contact Information

Request for Change of Personal Information
Website
User Guide

Change(s) Requested	Existing Record in JUPAS Account	Correct / Updated Information
Name in English	CHAN Tai Man	CHAN Tai Man Peter
Name in Chinese	陳太文	
Sex	M	
HKID Card No.	J0999919(1)	
Symbols on your HKID Card	AW	XYZ
Identity Document Type	LS112	LS5
Date of Birth	01 Jan 2006	01 Sep 2006

Do you have a Deed Poll regarding your name change? ☒ Yes ☐ No

Copy of your Deed Poll or other supporting document: File Deed Poll.pdf
(File format: pdf, jpg, jpeg, png. Maximum file size: 4MB)

Copy of your HKID card: File HKID.pdf
(File format: pdf, jpg, jpeg, png. Maximum file size: 4MB)

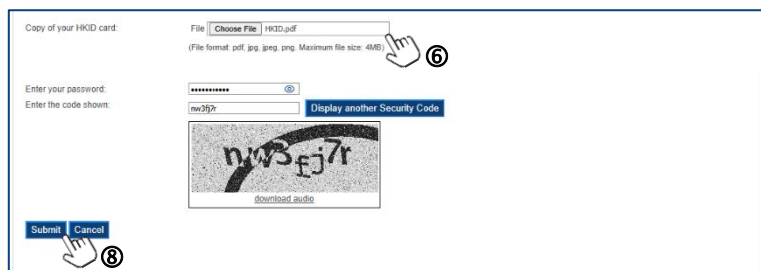
For applicants who request to update the name in English / Chinese

適用於要求更改英文 / 中文姓名的的申請人

- Indicate whether you have a Deed Poll regarding your name change.
表明於更改姓名時曾否辦理改名契。
- If yes, upload the copy of the Deed Poll.
The file must be in PDF, JPG, JPEG or PNG format with a maximum file size of 4MB.
如有，上載改名契副本。
檔案必須為不大於 4MB 的 PDF、JPG、JPEG 或 PNG 格式。

2.1 Change Personal Information

2.1 更改個人資料



6. Upload a copy of your HKID Card.
The file must be in PDF, JPG, JPEG or PNG format with a maximum file size of 4MB.

上載身份證副本。

檔案必須為不大於 4MB 的 PDF、JPG、JPEG 或 PNG 格式。

7. Enter your password and the security code shown.

輸入密碼及頁面所顯示的保安碼。

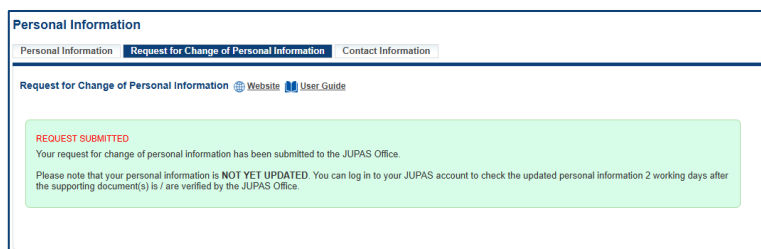
Note 備註

If you cannot identify the security code, click "Display another Security Code" to request for a new one; or click "download audio" to listen to a different code.

如果你無法辨認保安碼，按「Display another Security Code」以顯示另一組保安碼；或按「download audio」聆聽另一組保安碼。

8. Click "**Submit**".

按「**Submit**」。



9. Your request for change of personal information has been submitted. You will also receive a confirmation email.

你已遞交要求更新個人資料的申請，其後亦會收到確認電郵。