

Introduction	<u>簡介</u>
You can update your password via your JUPAS account.	你可於「大學聯招辦法」帳戶更改你的密碼。
If you did not request for a change of password but have received an email confirming the change of password; or you suspect another person has accessed your JUPAS account; you should log in to your JUPAS account to reset your password immediately and contact the JUPAS Office at (852) 2334 2929 / 2233 2929 on this matter.	如你沒有要求更改密碼‧卻收到確認更改密碼的電郵‧或懷疑他人曾經使 用你的「大學聯招辦法」帳戶‧你必須立即登入你的「大學聯招辦法」帳 戶更改你的密碼‧及致電(852) 2334 2929 / 2233 2929 聯絡「大學聯 招處」(本處)。
If you wish to find out more details about security for your JUPAS account, please visit the sections of <u>"Security for JUPAS Accounts"</u> and <u>"FAQ"</u> on the JUPAS website.	如果你想了解更多關於「大學聯招辦法」帳戶保安的資訊‧請瀏覽「大學 聯招辦法」網站的 <u>「『大學聯招辦法』帳戶的保安」</u> 及 <u>「常見問題」</u> 部 分。
Should there be any inconsistency or ambiguity between the English version and the Chinese version, the English version shall prevail.	此中文版本為英文版本譯本,如中,英文兩個版本有任何抵觸或不相符之 處,概以英文版本為準。
Last updated on 4 October 2024	·

於 2024 年 10 月 4 日更新



## Flowchart of Personal / Account Information Updates 更新個人檔案 / 帳戶資料流程圖





## <u>Change Password 更改密碼</u>

- Click "Personal Profile" and then click "Change Password".
   按「Personal Profile」,然後按「Change Password」。
- Enter your current password and new password twice.
   輸入現有密碼及新密碼兩次。
- 3. Click "Submit".

按「Submit」。



你已成功更改密碼,其後亦會收到確認電郵。

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Personal Profile	Change Password M liver	ante		
Personal Information				
Request for Change of Personal Information	Login Name	jupasappt		
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Contact Information	Re-enter New Password			
Ny Application				
Programme Choices	Submit Reset			
Payment	Tend			
My Declaration				
Download Area				
Message Box	6 For security reasons, you			
	email account when log 4. SHOULD log out from	iging in;		
	5. SHOULD NOT record y yourself can access; 6. SHOULD NOT use per can be easily decipher 7. SHOULD NOT leave y <sup>a</sup> applicable to applicate Please note that the JUPA 1. will NOT release appli 2. will NOT release appli 2. will NOT release appli 10 or specie of to respond to any NOT to respond to any	your JUNA's account after you have finished uses our bigin name and (or password) in any form sonal Information, in particular your HGD card et, and we decreme to extend the sonal and the sonal only S Office and "data to unauthorised third parties: It login amas and / or password in an unsolidi measang har reasons for hom: and	g the JURXS online application system; If you must record them, keep them spu rumbers, initials of your name or your sch g internation and / or programme choices internation and / or programme choices internation schematik, SMS or any form of	rate and in a safe place which only ools' name as your password which '. communication. You are reminded

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0	Your password has successfully been updated.
	You will receive an email from the JUPAS Office upon successful submission of your request.
D	For security reasons, you
	1. SHOULD keep your login name and password CONFIDENTIAL;
	2. SHOULD change your password regularly;
	<ol> <li>SHOULD verify identity by Multi-Factor Authentication (MFA) to log in to your JUPAS account. A one-time password will be sent to your registere email account when logging in;</li> </ol>
	4. SHOULD log out from your JUPAS account after you have finished using the JUPAS online application system;
	<ol> <li>SHOULD NOT record your login name and / or password in any format. If you must record them, keep them separate and in a safe place which on yourself can access;</li> </ol>
	6. SHOULD NOT use personal information, in particular your HKID card numbers, initials of your name or your schools' name as your password whic can be easily deciphered; and
	7. SHOULD NOT leave your electronic devices unattended while updating information and / or programme choices*.
	* applicable to applicants only
	Please note that the JUPAS Office
	1. will NOT release applicants' data to unauthorised third parties;
	2. will NEVER ask for your login name and / or password in an unsolicited phone call, email, SMS or any form of communication. You are reminde
	NOT to respond to any message that requests for them; and
	3. will NEVER request any information via embedded URLs in emails, SMS and websites. All information should ONLY be uploaded / updated via you JUPAS account.