Introduction	**簡介**
To facilitate the 9 JUPAS participating-institutions and the SSSDP institutions in considering your performance in activities on top of your academic results, you can submit Other Experiences and Achievements in Competitions / Activities (OEA) via your JUPAS account. Such information will serve as important additional reference for admission selection and may also be used as a framework for discussions during selection interviews.	你可透過你的「大學聯招辦法」帳戶遞交比賽／活動的經驗及成就（OEA）的資料，供 9 所「大學聯招辦法」參與院校及 SSSDP「資助計劃」院校考慮你學術成績以外的表現。此等資料將作為考慮入學申請的重要參考，亦可作為面試的討論題材。
The OEA information comprises 2 parts: "Awards / Activities" and "Additional Information". You can enter a maximum of 10 OEA awards / activities. The JUPAS online application system will randomly sample and request for the respective supporting documents from awards and activities listed in your OEA information to be uploaded. Such OEA awards / activities will be **highlighted in pink** once they are submitted.	OEA 資料由兩部分組成：「獎項／活動」及「附加資料」。你可填寫不多於 10 項 OEA 獎項／活動。「大學聯招辦法」網上申請系統會隨機抽查你已填寫的獎項及活動，並要求你上載有關的證明文件，該等獎項／活動一經遞交後，會立即以**粉紅色顯示**。
Please refer to the section of <u>"Requirements on Supporting Documents"</u> for the requirements on supporting documents. Please note that you **NEED NOT** upload any supporting documents for the OEA items not highlighted in pink.	有關的證明文件的規格，請瀏覽「<u>證明文件的要求</u>」部分。請注意，你**無須**就未有顯示為粉紅色的獎項／活動上載任何證明文件。
Submission / further amendment / uploading of required supporting documents after the deadline will NOT be accepted.	**逾期遞交／修改／上載所需的證明文件，概不接受。**
If you wish to find out more details about OEA, please visit the sections of <u>"Other Experiences and Achievements in Competitions / Activities (OEA)"</u> and <u>"FAQ"</u> on the JUPAS website.	如果你想了解更多關於 OEA 的資訊，請瀏覽「大學聯招辦法」網站的「<u>比賽／活動的經驗及成就（OEA）</u>」及「<u>常見問題</u>」部分。
Should there be any inconsistency or ambiguity between the English version and the Chinese version, the English version shall prevail.	此中文版本為英文版本譯本，如中、英文兩個版本有任何抵觸或不相符之處，概以英文版本為準。

Last updated on 4 October 2024

於 2024 年 10 月 4 日更新

Flowchart of OEA Submission

遞交 OEA 流程圖
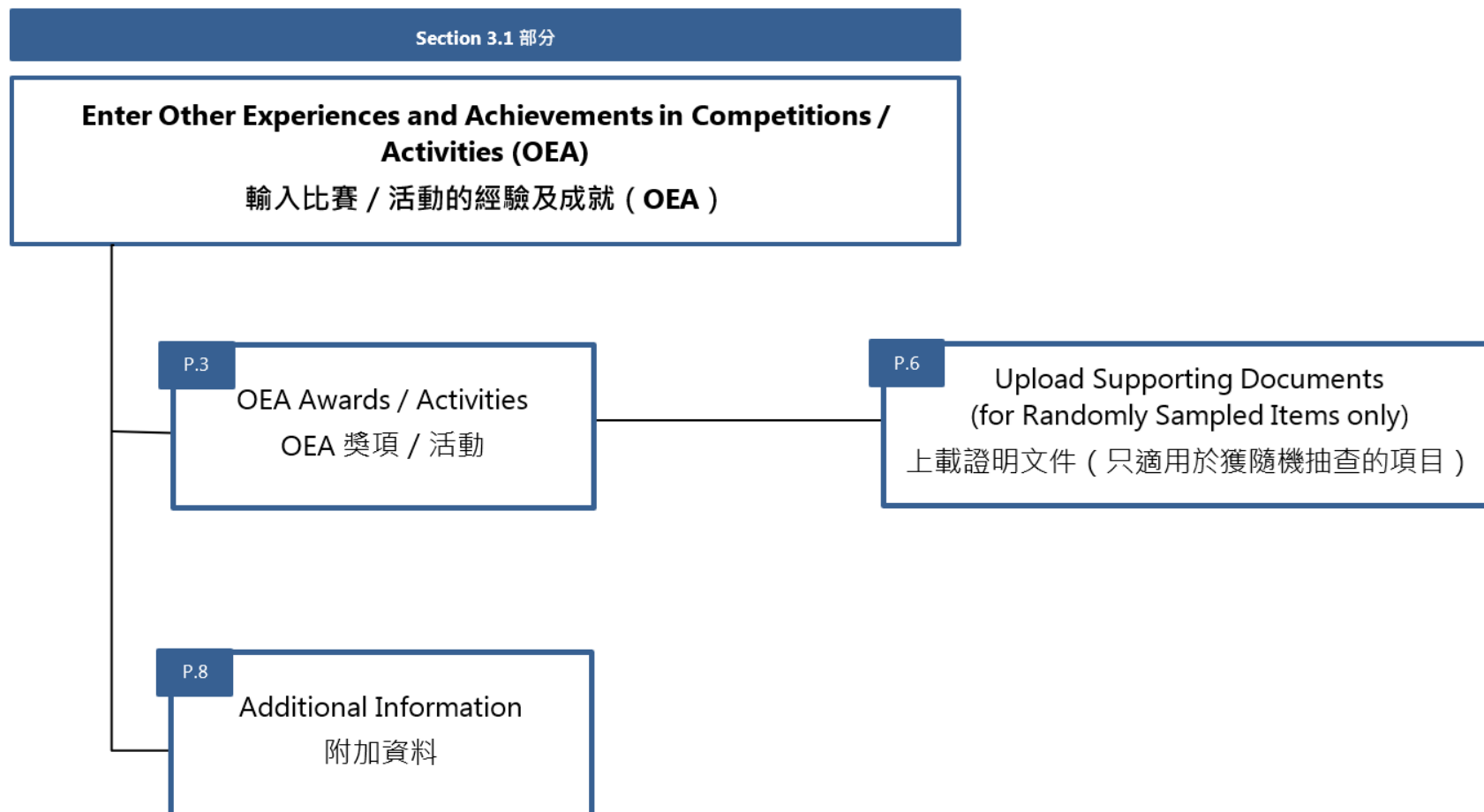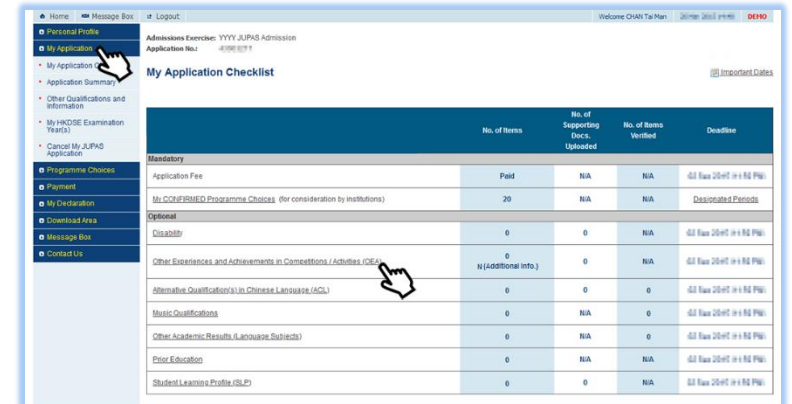
Section 3.1 部分

Enter Other Experiences and Achievements in Competitions / Activities (OEA) **輸入比賽／活動的經驗及成就（OEA）**

P.3
OEA Awards / Activities OEA 獎項／活動

P.6
Upload Supporting Documents (for Randomly Sampled Items only) 上載證明文件（只適用於獲隨機抽查的項目）

P.8
Additional Information 附加資料

Enter OEA Awards / Activities 填寫 OEA 獎項／活動

1. Click **"My Application"** and then click **"Other Experiences and Achievements in Competitions / Activities (OEA)"**.
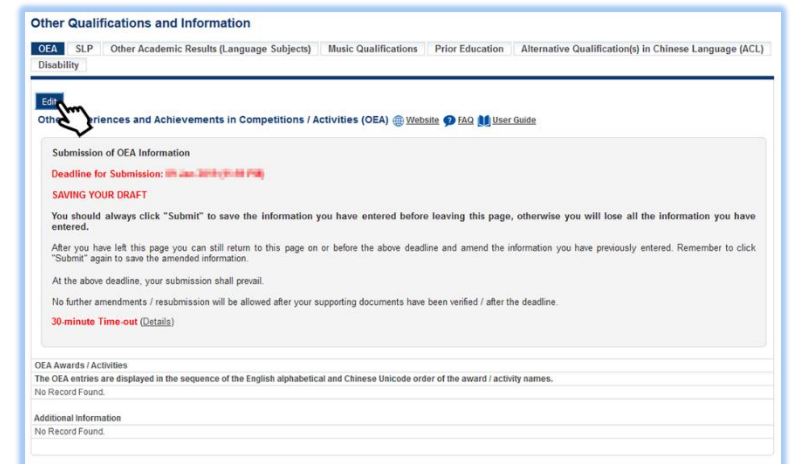
   按「**My Application**」，然後按「**Other Experiences and Achievements in Competitions / Activities (OEA)**」。

2. Click **"Edit"**.

   按「**Edit**」。

3. Click **"Add button ⊕"** to add OEA item.

   按「**新增鍵 ⊕**」新增 OEA 項目。

4. Enter the full name of the award / activity in either English or Chinese and click **"Search"** to search.
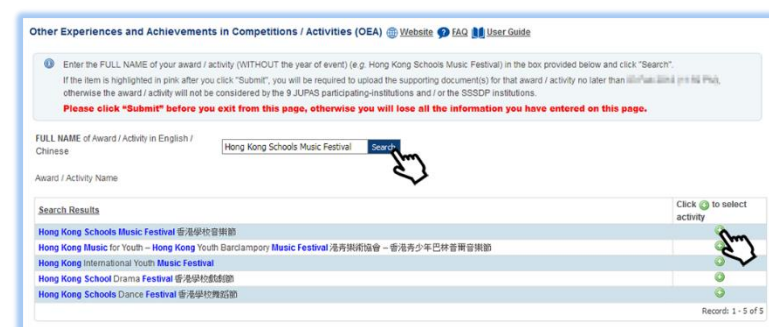
   The list of relevant award / activity will be shown below.

   輸入獎項／活動的英文或中文全名後按「**Search**」以搜尋。

   相關的名單會於下方顯示。
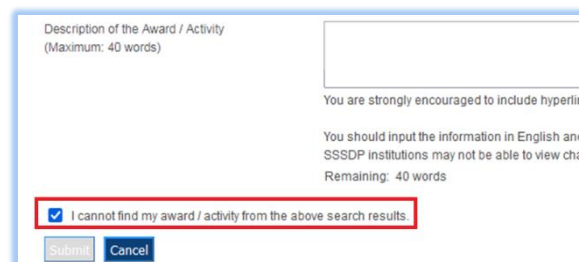
5. Click **"Add button ⊕"** to select the best-match award / activity.

   按「**新增鍵 ⊕**」以選擇最相符的獎項／活動。

   If you cannot find your award / activity from the search results, tick the box at the bottom of the page and enter the name of the award / activity directly in the "Custom Award / Activity Name" box.

   若你未能於搜尋結果中找到你的獎項／活動，於頁面底部的方格加上勾號，並於「Custom Award / Activity Name」一欄中直接輸入該獎項／活動的名稱。

6. Enter other required information.

   You can also enter Award / Activity information in either English or Chinese in the "Description of the Award / Activity" box. The word limit is 40 words.

   輸入其他所需的資料。

   你亦可於「Description of the Award / Activity」一欄中以英文或中文輸入有關該獎項 / 活動的資料。字數上限為 40 字。

7. Click **"Submit"**.

   按「**Submit**」。

8. The OEA award / activity has been added successfully.
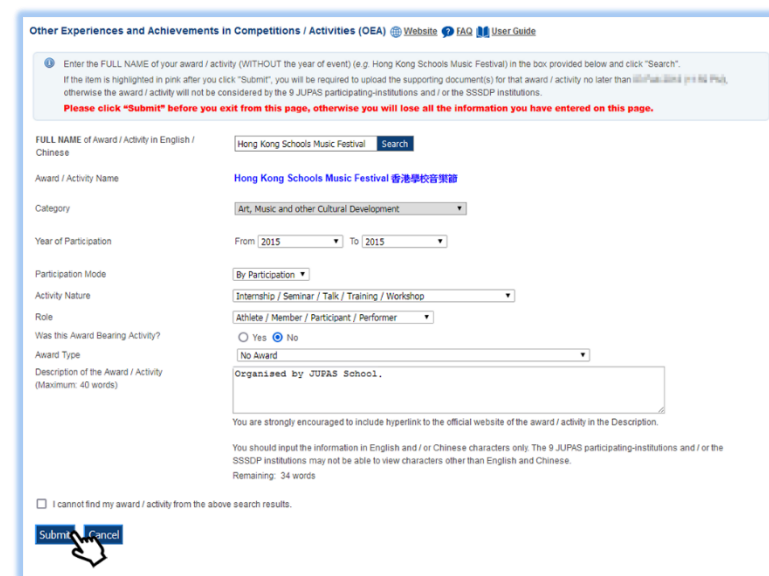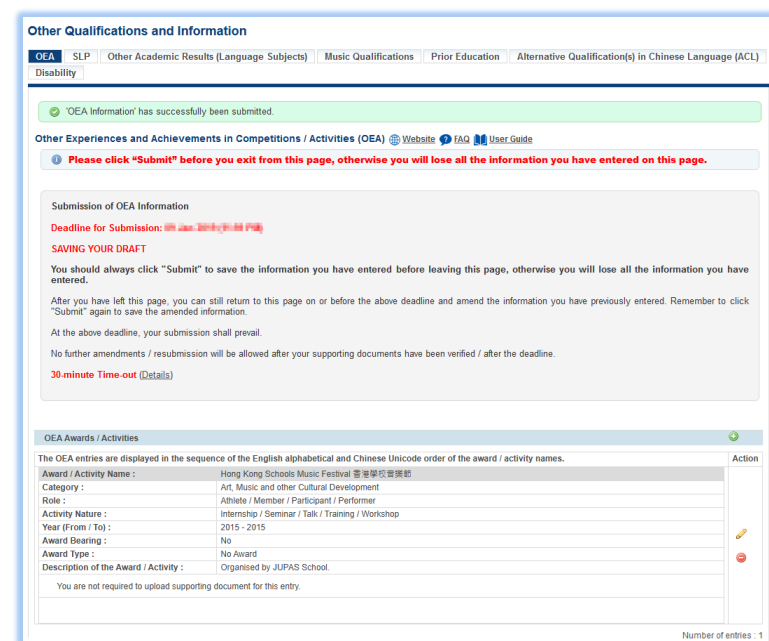
   You can click the respective **"Edit button ✏"** to amend the information / **"Delete button ⛔"** to remove the item on this page on or before the submission deadline.

   你已成功新增 OEA 獎項 / 活動。

   你可於遞交限期前，在此頁面按對應的「**編輯鍵 ✏**」更改資料 /「**刪除鍵 ⛔**」刪除該項目。

9. Check carefully the OEA awards / activities entered before leaving this page.

   離開此頁面前，請細心查閱已輸入的 OEA 獎項 / 活動。

Upload Supporting Documents (for Randomly Sampled Items only)

上載證明文件（只適用於獲隨機抽查的項目）

1. Randomly sampled OEA awards / activities, of which supporting documents are required, will be **highlighted in pink** once they are submitted.

   獲隨機抽查須上載證明文件的 OEA 獎項／活動一經遞交，會立即以**粉紅色**顯示。

2. Upload the relevant supporting document.

   The file **MUST** be in PDF, JPG / JPEG or PNG format with a maximum file size of 1MB.

   上載有關證明文件。

   上載的檔案**必須**為不大於 1MB 的 PDF、JPG／JPEG 或 PNG 格式。

3. Click **"Upload"**.

   按「**Upload**」。

4. The supporting document has been uploaded successfully. You can click the file name to view the uploaded file.

    You can also click **"Edit"** again to re-upload / remove the supporting document on or before the submission deadline.

    你已成功上載有關證明文件。你可按檔案名稱檢視已上載的檔案。

    你亦可於遞交限期前，再次按「**Edit**」重新上載 / 刪除證明文件。

5. Check carefully the supporting document(s) uploaded before leaving this page.

    離開此頁面前，請細心查閱已上載的證明文件。

Enter Additional Information 填寫附加資料

1. Enter information in either English or Chinese in the "Additional Information" box at the bottom of the page. The word limit is 500 words.

   於此頁面下方的「Additional Information」一欄中以英文或中文輸入附加資料。字數上限為 500 字。

2. Click **"Submit"**.

   按「**Submit**」。

3. The Additional Information has been submitted successfully.

   You can click **"Edit"** again to edit the Additional Information on or before the submission deadline.

   你已成功遞交附加資料。

   你可於遞交限期前，再次按「**Edit**」更改附加資料。

4. Check carefully the Additional Information entered before leaving this page.

   離開此頁面前，請細心查閱已輸入的附加資料。