

3.10 Submit Request for Cancellation of JUPAS Application

3.10 遞交要求取消「大學聯招辦法」申請



Introduction

If you wish to cancel your JUPAS application, you **MUST** submit the request via your JUPAS account.

Upon successful submission of cancellation request, you will no longer be able to access the information contained in "My Application" in your JUPAS account. Any fees paid will not be refunded or transferred to another year / other application.

If you wish to reinstate your JUPAS application, you may do so on or before the specified deadline. Please refer to the section of ["Reinstatement of Cancelled JUPAS Applications"](#) for details.

If you wish to find out more details about cancellation of JUPAS application, please visit the sections of ["Cancellation of JUPAS Application"](#) and ["FAQ"](#) on the JUPAS website.

Should there be any inconsistency or ambiguity between the English version and the Chinese version, the English version shall prevail.

Last updated on 4 October 2024

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簡介

如你希望取消「大學聯招辦法」申請，你**必須**透過你的「大學聯招辦法」帳戶遞交要求取消申請。

當取消「大學聯招辦法」申請的程序完成後，你將不能再次存取你「大學聯招辦法」帳戶內「My Application」的資料。任何已繳交的費用，概不退還，亦不得轉作其他年度申請 / 其他申請之用。

如果你希望恢復「大學聯招辦法」申請，你可於指定限期前遞交恢復你的「大學聯招辦法」申請的要求。有關詳情，請瀏覽 [「恢復已取消的『大學聯招辦法』申請」](#) 部分。

如果你想了解更多關於取消「大學聯招辦法」申請的資訊，請瀏覽「大學聯招辦法」網站的 [「取消『大學聯招辦法』申請」](#) 及 [「常見問題」](#) 部分。

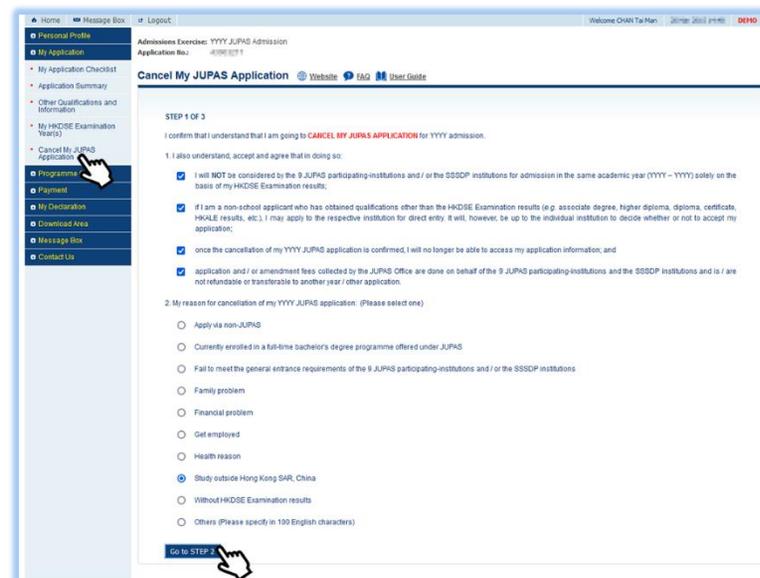
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Submit Request for Cancellation of JUPAS Application 遞交要求取消「大學聯招辦法」申請

1. Click **“My Application”** and then click **“Cancel My JUPAS Application”**.
按「**My Application**」，然後按「**Cancel My JUPAS Application**」。
2. Read the agreement carefully and tick all boxes to confirm you agree to them.
細心閱讀所有條款及於所有方格加上勾號以確定你同意條款。
3. Select a reason for cancellation of your JUPAS application.
選擇你取消「大學聯招辦法」申請的原因。
4. Click **“Go to STEP 2”**.
按「**Go to STEP 2**」。



The screenshot shows the 'Cancel My JUPAS Application' page. The left sidebar has a 'Programmes' menu item highlighted with a mouse cursor. The main content area is titled 'STEP 1 OF 3' and contains a confirmation statement: 'I confirm that I understand that I am going to CANCEL MY JUPAS APPLICATION for YYYY admission.' Below this, there are several checkboxes for agreement, all of which are checked. The first checkbox is 'I will NOT be considered by the 9 JUPAS participating institutions and / or the SSSOP institutions for admission in the same academic year (YYYY - YYYY) solely on the basis of my HKDSE Examination results.' The second is 'If I am a non-school applicant who has obtained qualifications other than the HKDSE Examination results (e.g. associate degree, higher diploma, diploma, certificate, HKALE results, etc.) I may apply to the respective institution for direct entry. It will, however, be up to the individual institution to decide whether or not to accept my application.' The third is 'once the cancellation of my YYYY JUPAS application is confirmed, I will no longer be able to access my application information, and' and the fourth is 'application (and / or amendment fees collected by the JUPAS Office are done on behalf of the 9 JUPAS participating institutions and the SSSOP institutions and is / are not refundable or transferable to another year / other application.' Below these are radio buttons for selecting a reason for cancellation, with 'Study outside Hong Kong SAR, China' selected. At the bottom, a 'Go to STEP 2' button is highlighted with a mouse cursor.

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5. Read the agreement and check the cancellation reason carefully.

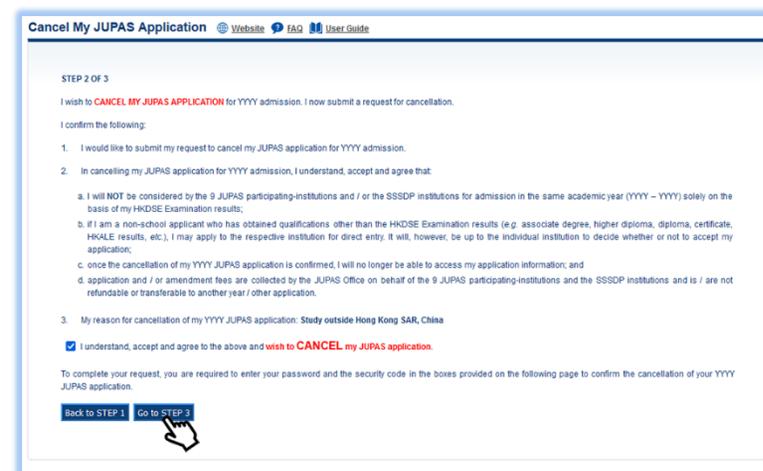
You can click **“Back to STEP 1”** to amend the reason for cancellation.

再次細心閱讀條款及覆查取消申請的原因。

你可按 **「Back to STEP 1」** 以更改取消申請的原因。

6. Tick the box and then click **“Go to STEP 3”**.

於方格加上勾號，然後按 **「Go to STEP 3」**。



Cancel My JUPAS Application Website FAQ User Guide

STEP 2 OF 3

I wish to **CANCEL MY JUPAS APPLICATION** for YYYY admission. I now submit a request for cancellation.

I confirm the following:

1. I would like to submit my request to cancel my JUPAS application for YYYY admission.
2. In cancelling my JUPAS application for YYYY admission, I understand, accept and agree that:
 - a. I will **NOT** be considered by the 9 JUPAS participating-institutions and / or the SSSDP institutions for admission in the same academic year (YYYY – YYYY) solely on the basis of my HKDSE Examination results;
 - b. If I am a non-school applicant who has obtained qualifications other than the HKDSE Examination results (e.g. associate degree, higher diploma, diploma, certificate, HKOLE results, etc.), I may apply to the respective institution for direct entry. It will, however, be up to the individual institution to decide whether or not to accept my application;
 - c. once the cancellation of my YYYY JUPAS application is confirmed, I will no longer be able to access my application information; and
 - d. application and / or amendment fees are collected by the JUPAS Office on behalf of the 9 JUPAS participating-institutions and the SSSDP institutions and is / are not refundable or transferable to another year / other application.
3. My reason for cancellation of my YYYY JUPAS application: **Study outside Hong Kong SAR, China**

I understand, accept and agree to the above and wish to **CANCEL my JUPAS application**.

To complete your request, you are required to enter your password and the security code in the boxes provided on the following page to confirm the cancellation of your YYYY JUPAS application.

[Back to STEP 1](#) [Go to STEP 3](#)

7. Enter your password and the security code as shown.

If you cannot identify the security code, click **“Display another Security Code”** for a new one; or click **“download audio”** to listen to a different code.

輸入你的密碼及頁面所顯示的保安碼。

如果你無法辨認保安碼，按 **「Display another Security Code」** 以顯示另一組保安碼；或按 **「download audio」** 聆聽另一組保安碼。

8. Click **“Proceed to Cancel”**.

按 **「Proceed to Cancel」**。



Cancel My JUPAS Application Website FAQ User Guide

STEP 3 OF 3

Please enter your password and the security code below to **confirm CANCELLATION** of your YYYY JUPAS application.

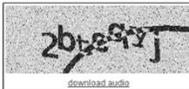
Once you have entered your password and the security code and clicked the “Proceed to Cancel” button, your YYYY JUPAS application will be cancelled.

You will no longer be able to access your application information.

Any application and / or amendment fees paid will not be refunded or transferred to another year / other application.

Enter your password:

Enter the code shown: [Display another Security Code](#)



[download audio](#)

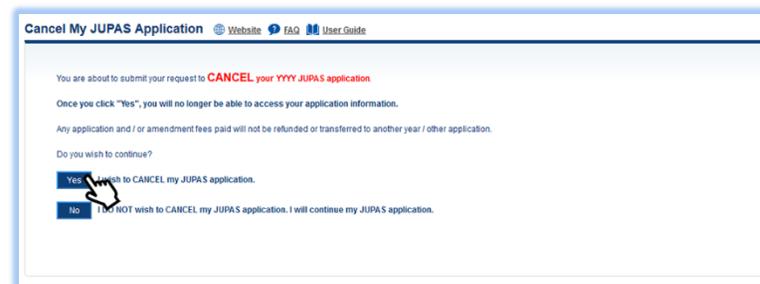
[Back to STEP 2](#) [Proceed to Cancel](#)

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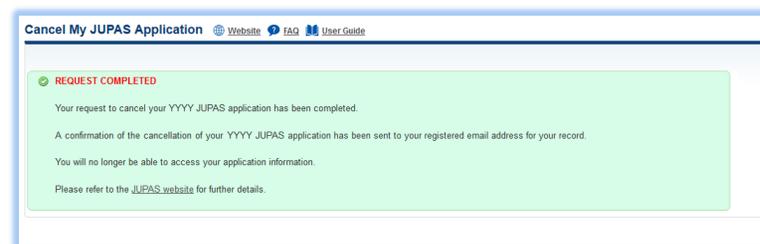
9. Click **“Yes”** to confirm your cancellation of JUPAS application.

按「**Yes**」以確定取消「大學聯招辦法」申請。

This screenshot shows the 'Cancel My JUPAS Application' confirmation page. The page title is 'Cancel My JUPAS Application' with links for 'Website', 'FAQ', and 'User Guide'. The main content area contains the following text: 'You are about to submit your request to **CANCEL your YYYY JUPAS application**. Once you click "Yes", you will no longer be able to access your application information. Any application and / or amendment fees paid will not be refunded or transferred to another year / other application. Do you wish to continue?'. Below this text are two buttons: 'Yes, I wish to CANCEL my JUPAS application.' and 'No, I do NOT wish to CANCEL my JUPAS application. I will continue my JUPAS application.'. A mouse cursor is pointing at the 'Yes' button.

10. Your request for cancellation of your JUPAS application is completed. You will also receive a confirmation email and SMS sent by the JUPAS Office.

你已完成要求取消你的「大學聯招辦法」申請，其後亦會收到「大學聯招處」的確認電郵及 SMS。

This screenshot shows the 'Request Completed' confirmation page. The page title is 'Cancel My JUPAS Application' with links for 'Website', 'FAQ', and 'User Guide'. The main content area contains the following text: 'REQUEST COMPLETED. Your request to cancel your YYYY JUPAS application has been completed. A confirmation of the cancellation of your YYYY JUPAS application has been sent to your registered email address for your record. You will no longer be able to access your application information. Please refer to the JUPAS website for further details.'.