

## **Introduction**

If you are an applicant with disability, you may submit details of your disability and upload supporting documents via your JUPAS account.

Please refer to the section of <u>"Types of Disability"</u> for the types of disabilities included.

File uploaded should specify the types of your disability and the degree of severity (if applicable). If there are multiple supporting documents for uploading, combine them into one single file with complete and clear contents. Please refer to the section of <u>"Supporting Documents"</u> for the requirements of the supporting documents.

Based on the information you have submitted, the JUPAS Office will, in consultation with the Commissioner for Rehabilitation of the Labour and Welfare Bureau, decide whether you can be given special considerations under this category. Please refer to the section of "Verification of Applicants' Disabilities" for details. After receiving the feedback from the Commissioner, the JUPAS Office will inform you by email. Then you can check the eligibility status and the amended information, if any, via your JUPAS account.

If you wish to find out more details about applicants with disabilities, please visit the sections of <u>"Applicants with Disabilities"</u> and <u>"FAQ"</u> on the JUPAS website.

Should there be any inconsistency or ambiguity between the English version and the Chinese version, the English version shall prevail.

簡介

若你是一名有殘疾的申請人,你可透過你的「大學聯招辦法」帳戶填寫你 的殘疾狀況資料及上載有關證明文件。

有關「殘疾」的定義,請瀏覽「殘疾種類」部分。

你上載的檔案應列明你的殘疾種類及程度,如需上載多份證明文件,應將 之合併為一個完整而清晰的檔案上載。有關證明文件的要求,請瀏覽<u>「證</u>明文件」部分。

「大學聯招處」會就你所遞交的申請諮詢勞工及福利局康復專員,以確定你是否能獲得特別考慮。有關詳情,請瀏覽<u>「核實申請人的殘疾狀況」</u>部分。當「大學聯招處」接獲康復專員的甄別結果後,會以電郵通知你,然後你便可透過你的「大學聯招辦法」帳戶查閱你是否符合獲得特別考慮的資格及已更正的資料(如適用)。

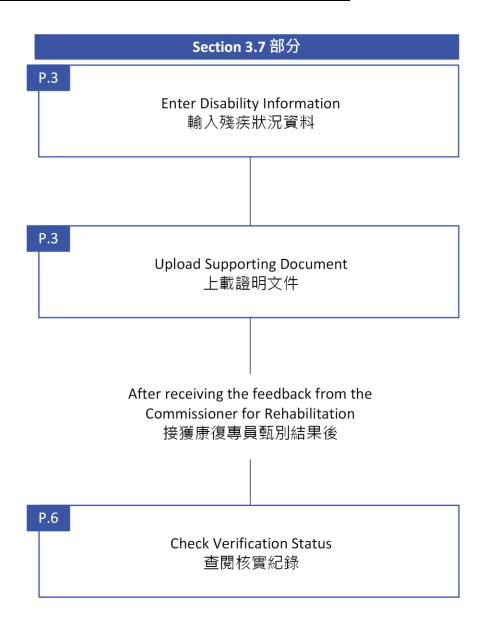
如果你想了解更多關於殘疾申請人的資訊‧請瀏覽「大學聯招辦法」網站的「殘疾申請人」及「常見問題」部分。

此中文版本為英文版本譯本·如中、英文兩個版本有任何抵觸或不相符之 處·概以英文版本為準。

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## Flowchart of Disability Information Submission 殘疾狀況資料流程圖





## Enter Disability Information 輸入殘疾狀況資料

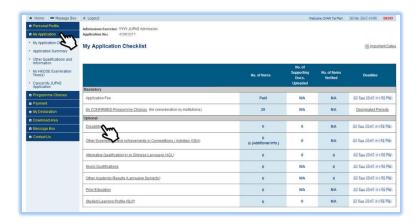
1. Click "My Application".

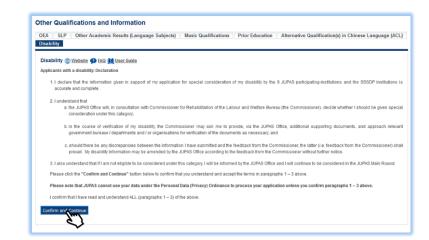
按「My Application」。

2. Click "Disability".

按「Disability」。

3. Read the declaration carefully and click "Confirm and Continue". 細心閱讀有關聲明及按「Confirm and Continue」。





3.7 Enter Disability Information and Check Eligibility for Special Consideration

3.7 輸入殘疾狀況資料及查閱特別考慮的資格

4. Click the "Add button "" to add disability information.

You can click the relevant "**Delete button** "o delete the item.

按**「新增鍵** ② 」新增殘疾狀況資料。

你可按相應的「刪除鍵 🍑」刪除該項目。

5. Select type of disability and degree of impairment (if applicable).

You can also enter additional information in the "Description" box.

選擇殘疾狀況的種類及程度(如適用)。

你亦可於「Description」一欄中輸入附加資料。

6. Upload the relevant supporting document file.

The file **MUST** be in PDF format with a maximum file size of 4MB.

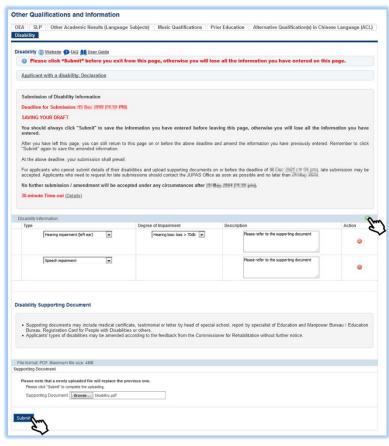
上載有關證明文件檔案。

上載的檔案必須為不大於 4MB 的 PDF 格式。

7. Click "Submit".

按「Submit」。





3.7 輸入殘疾狀況資料及查閱特別考慮的資格



8. Your disability information and supporting document have been successfully submitted. You can click the file name to view the uploaded file.

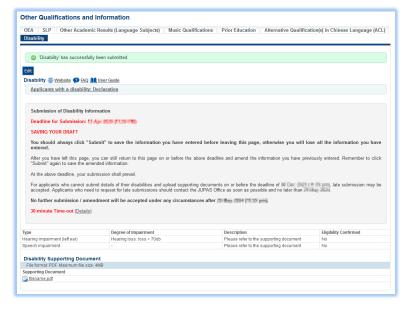
You can click "**Edit**" to edit / remove the disability information and supporting document on or before the submission deadline.

你已成功遞交殘疾狀況資料及證明文件。你可以按檔案名稱檢視已上載的檔 案。

你可於遞交限期前,按「Edit」更改/刪除殘疾狀況資料及證明文件。

9. Check the disability information inputted here carefully before leaving this page.

離開此頁面前,細心查閱已輸入的殘疾狀況資料。





## Check Eligibility for Special Consideration 查閱是否符合獲得特別考慮的資格

1. After receiving the feedback from the Commissioner for Rehabilitation, you can check the eligibility status on this page.

當接獲康復專員的甄別結果後,你可於此頁面查閱你是否符合獲得特別考慮的資格。

2. If you are eligible for special consideration, "Yes" will be shown under the column "Eligibility Confirmed".

如果你符合獲得特別考慮的資格,「Eligibility Confirmed」—欄中將會顯示「Yes」。

