

## 「大學聯招辦法」網上申請系統申請人手冊

### 申請資料

輸入殘疾狀況資料及查閱是否符合獲得特別考慮的資格

## 簡介

若你是下列殘疾種類的申請人：

1. 注意力不足 / 過度活躍症；
2. 自閉症；
3. 聽障；
4. 智障；
5. 精神病；
6. 肢體傷殘；
7. 特殊學習困難；
8. 言語障礙；
9. 器官殘障 / 長期病患；或
10. 視障。

你可於你的「大學聯招辦法」帳戶填寫你的殘疾狀況資料及上載有關證明文件，供 9 所「大學聯招辦法」參與院校及 SSSDP「資助計劃」院校考慮。

無論你會否申報及填寫你的殘疾狀況，你應向 9 所「大學聯招辦法」參與院校及 SSSDP「資助計劃」院校查詢為殘疾人士提供的輔助設施，避免選報一些會因你的殘疾狀況而影響學業進度的課程。

如果你想了解更多關於殘疾申請人的資訊，請瀏覽 [「大學聯招辦法」網站](#) 的 [「殘疾申請人」](#) 及 [「常見問題」](#) 部分。

## 目錄

- |     |                                    |        |
|-----|------------------------------------|--------|
| 1.  | <a href="#">進入“Disability”使用介面</a> | 第 3 頁  |
| 2.  | <a href="#">輸入殘疾狀況資料</a>           |        |
| 2.1 | <a href="#">新增殘疾狀況資料</a>           | 第 4 頁  |
| 2.2 | <a href="#">上載證明文件</a>             | 第 6 頁  |
| 2.3 | <a href="#">遞交殘疾狀況資料及證明文件</a>      | 第 7 頁  |
| 2.4 | <a href="#">更改殘疾狀況資料</a>           | 第 8 頁  |
| 2.5 | <a href="#">刪除殘疾狀況資料</a>           | 第 9 頁  |
| 2.6 | <a href="#">重新上載證明文件</a>           | 第 10 頁 |
| 3.  | <a href="#">查閱是否符合獲得特別考慮的資格</a>    | 第 11 頁 |

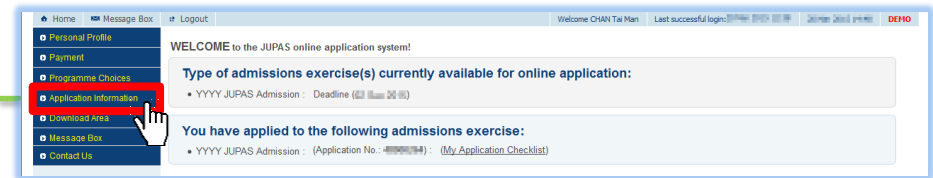


### **注意**

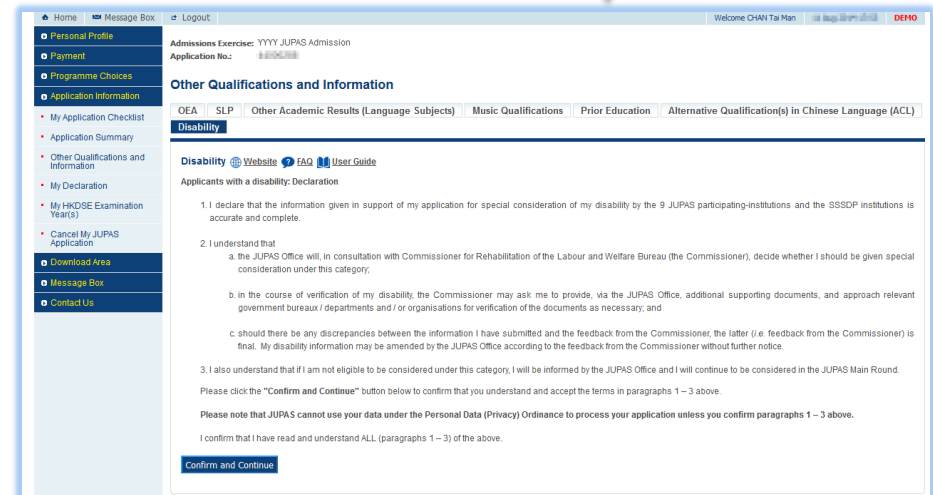
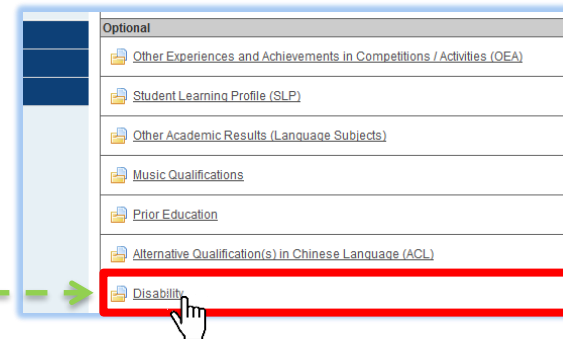
「大學聯招辦法」網上申請系統只支援單一登入，為保障系統內資料的完整性，請勿同時使用多個裝置及 / 或瀏覽器登入你的「大學聯招辦法」帳戶。

# 1. 進入“Disability”使用介面

1.1 登入你的「大學聯招辦法」帳戶及按“Application Information”。



1.2 按“Disability”。



## 2. 輸入殘疾狀況資料

### 2.1 新增殘疾狀況資料

#### 2.1.1 細心閱讀有關聲明。



**Other Qualifications and Information**

OEA | SLP | Other Academic Results (Language Subjects) | Music Qualifications | Prior Education | Alternative Qualification(s) in Chinese Language (ACL)

**Disability**

Disability Website FAQ User Guide

Applicants with a disability: Declaration

1. I declare that the information given in support of my application for special consideration of my disability by the 9 JUPAS participating-institutions and the SSSDP institutions is accurate and complete.

2. I understand that

- a. the JUPAS Office will, in consultation with Commissioner for Rehabilitation of the Labour and Welfare Bureau (the Commissioner), decide whether I should be given special consideration under this category;
- b. in the course of verification of my disability, the Commissioner may ask me to provide, via the JUPAS Office, additional supporting documents, and approach relevant government bureaux / departments and / or organisations for verification of the documents as necessary; and
- c. should there be any discrepancies between the information I have submitted and the feedback from the Commissioner, the latter (i.e. feedback from the Commissioner) is final. My disability information may be amended by the JUPAS Office according to the feedback from the Commissioner without further notice.

3. I also understand that if I am not eligible to be considered under this category, I will be informed by the JUPAS Office and I will continue to be considered in the JUPAS Main Round.

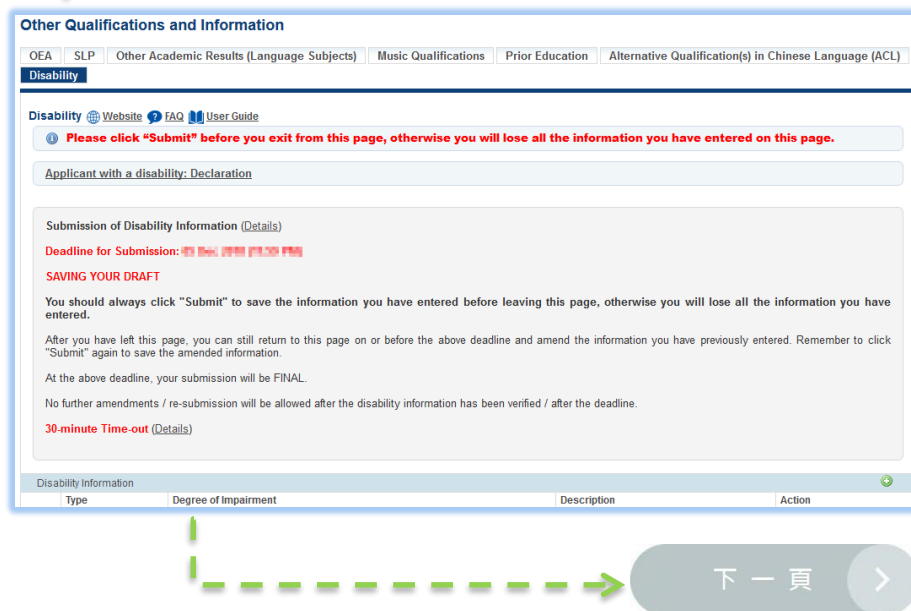
Please click the "Confirm and Continue" button below to confirm that you understand and accept the terms in paragraphs 1 – 3 above.

Please note that JUPAS cannot use your data under the Personal Data (Privacy) Ordinance to process your application unless you confirm paragraphs 1 – 3 above.

I confirm that I have read and understand ALL (paragraphs 1 – 3) of the above.

**Confirm and Continue**

#### 2.1.2 按“Confirm and Continue”以確定你已細閱聲明。



**Other Qualifications and Information**

OEA | SLP | Other Academic Results (Language Subjects) | Music Qualifications | Prior Education | Alternative Qualification(s) in Chinese Language (ACL)

**Disability**

Disability Website FAQ User Guide

**Please click "Submit" before you exit from this page, otherwise you will lose all the information you have entered on this page.**

Applicant with a disability: Declaration

Submission of Disability Information (Details)

**Deadline for Submission: 03 Dec 2020 12:00 PM**

**SAVING YOUR DRAFT**

You should always click "Submit" to save the information you have entered before leaving this page, otherwise you will lose all the information you have entered.

After you have left this page, you can still return to this page on or before the above deadline and amend the information you have previously entered. Remember to click "Submit" again to save the amended information.

At the above deadline, your submission will be FINAL.

No further amendments / re-submission will be allowed after the disability information has been verified / after the deadline.

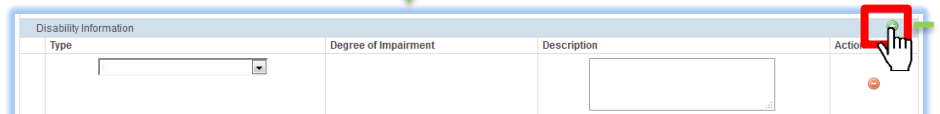
**30-minute Time-out (Details)**

Disability Information			
Type	Degree of Impairment	Description	Action

下一頁 >

> 上一頁

2.1.3 按“+”鍵。



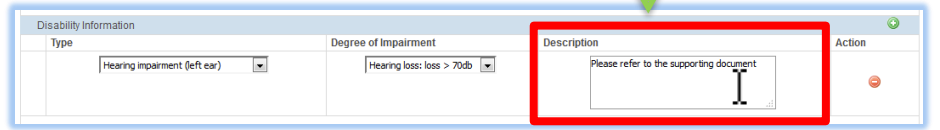
Type	Degree of Impairment	Description	Action
<input type="text"/>		<input type="text"/>	<input type="button" value="+"/>

2.1.4 選擇殘疾狀況種類及程度（如適用）。



Type	Degree of Impairment	Description	Action
Hearing impairment (left ear)	Hearing loss: loss > 70db	<input type="text"/>	<input type="button" value="+"/>

2.1.5 於“Description”一欄中輸入附加資料（可選擇是否填寫）。



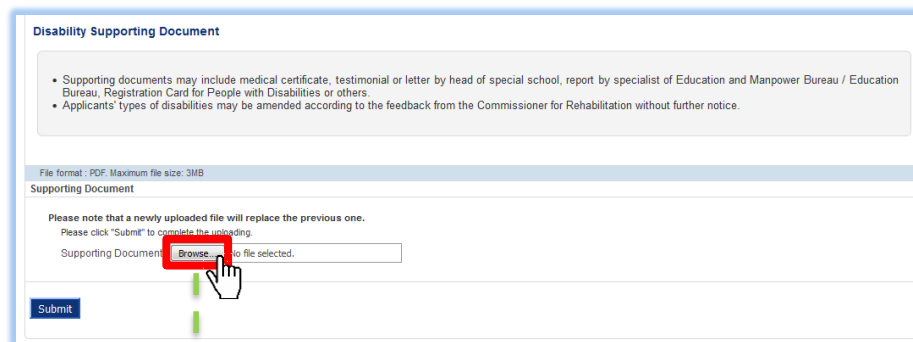
Type	Degree of Impairment	Description	Action
Hearing impairment (left ear)	Hearing loss: loss > 70db	Please refer to the supporting document	<input type="button" value="+"/>

## 2.2 上載證明文件

你應上載一份列明你的殘疾種類及程度（如適用）的證明文件，如需上載多份證明文件，應將之合併為一個完整而清晰的檔案上載。

上載的證明文件**必須**為一個不大於 3MB 的 PDF 檔案。

### 2.2.1 按“Browse”。



**Disability Supporting Document**

- Supporting documents may include medical certificate, testimonial or letter by head of special school, report by specialist of Education and Manpower Bureau / Education Bureau, Registration Card for People with Disabilities or others.
- Applicants' types of disabilities may be amended according to the feedback from the Commissioner for Rehabilitation without further notice.

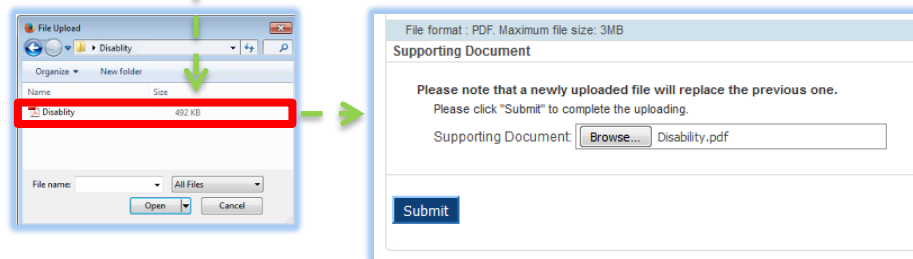
File format : PDF. Maximum file size: 3MB

**Supporting Document**

Please note that a newly uploaded file will replace the previous one.  
Please click "Submit" to complete the uploading.

Supporting Document:  to file selected.

### 2.2.2 檢索有關證明文件檔案。



**File Upload**

Disability

Name	Size
Disability	492 KB

File name:

File format : PDF. Maximum file size: 3MB

**Supporting Document**

Please note that a newly uploaded file will replace the previous one.  
Please click "Submit" to complete the uploading.

Supporting Document:  Disability.pdf

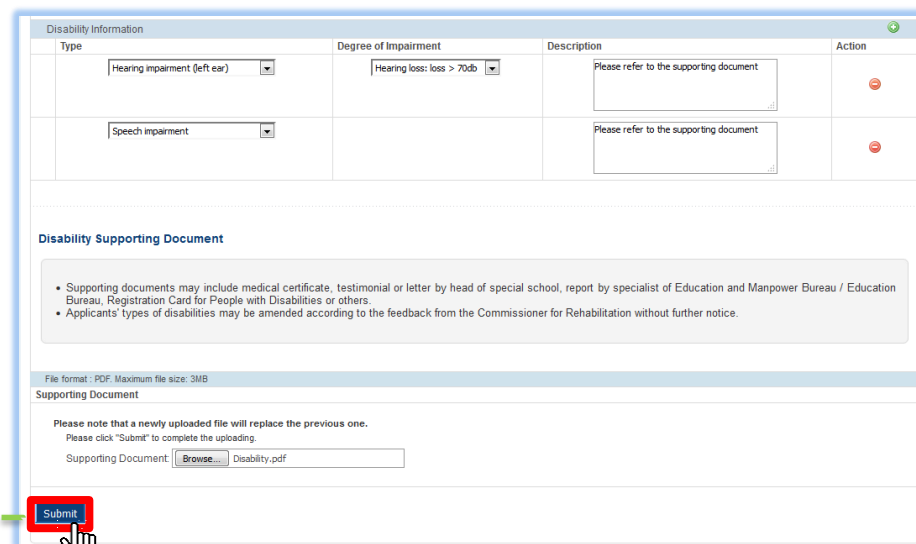


#### 提示

有關詳情，請瀏覽 [「證明文件的要求」](#) 部分。

## 2.3 遞交殘疾狀況資料及證明文件

### 2.3.1 按“Submit”。



Type	Degree of Impairment	Description	Action
Hearing impairment (left ear)	Hearing loss: loss > 70db	Please refer to the supporting document	✖
Speech impairment		Please refer to the supporting document	✖

**Disability Supporting Document**

- Supporting documents may include medical certificate, testimonial or letter by head of special school, report by specialist of Education and Manpower Bureau / Education Bureau, Registration Card for People with Disabilities or others.
- Applicants' types of disabilities may be amended according to the feedback from the Commissioner for Rehabilitation without further notice.

File format : PDF. Maximum file size: 3MB

Supporting Document

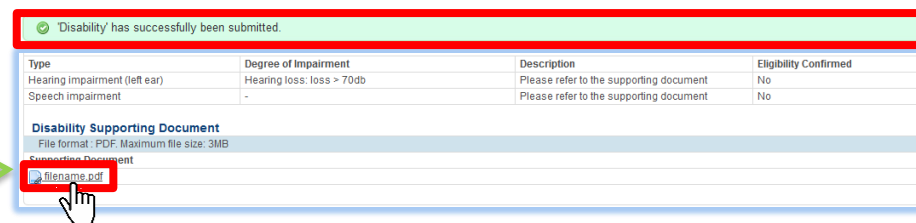
Please note that a newly uploaded file will replace the previous one.  
Please click "Submit" to complete the uploading.

Supporting Document:  Disability.pdf

**Submit**

### 2.3.2 你已成功遞交殘疾狀況資料及證明文件。

你可以按檔案名稱以檢視你已上傳的檔案。



✔ 'Disability' has successfully been submitted.

Type	Degree of Impairment	Description	Eligibility Confirmed
Hearing impairment (left ear)	Hearing loss: loss > 70db	Please refer to the supporting document	No
Speech impairment	-	Please refer to the supporting document	No

**Disability Supporting Document**

File format : PDF. Maximum file size: 3MB

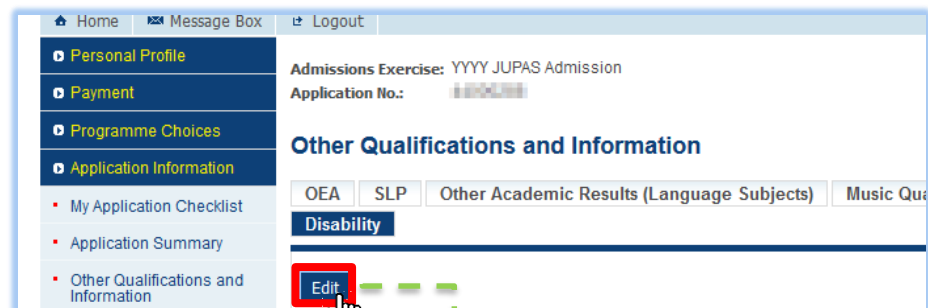
Supporting Document

filename.pdf



## 2.4 更改殘疾狀況資料

2.4.1 按“Edit”。



Home Message Box Logout

Admissions Exercise: YYYY JUPAS Admission  
Application No.: 123456789

**Other Qualifications and Information**

OEA SLP Other Academic Results (Language Subjects) Music Qualifications

**Disability**

Edit

2.4.2 更改資料。

2.4.3 按“Submit”。



Disability Information

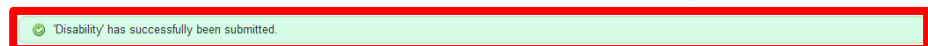
Type
Hearing impairment (right ear)

Please note that a newly uploaded Supporting Document must be submitted. Please click "Submit" to complete the submission.

Supporting Document: [Upload]

Submit

2.4.4 你已成功更改殘疾狀況資料。



Disability' has successfully been submitted.

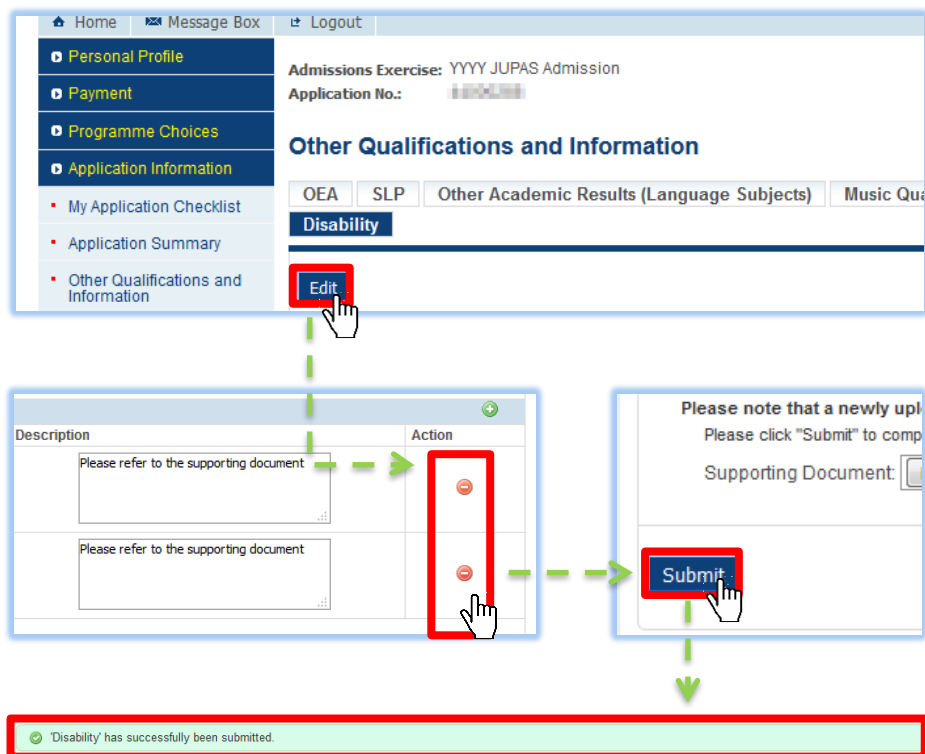
## 2.5 刪除殘疾狀況資料

2.5.1 按“Edit”。

2.5.2 按對應的“”鍵。

2.5.3 按“Submit”。

2.5.4 你已成功刪除殘疾狀況資料。



The screenshot illustrates the steps to delete disability information in the JUPAS application system. It is divided into four main sections:

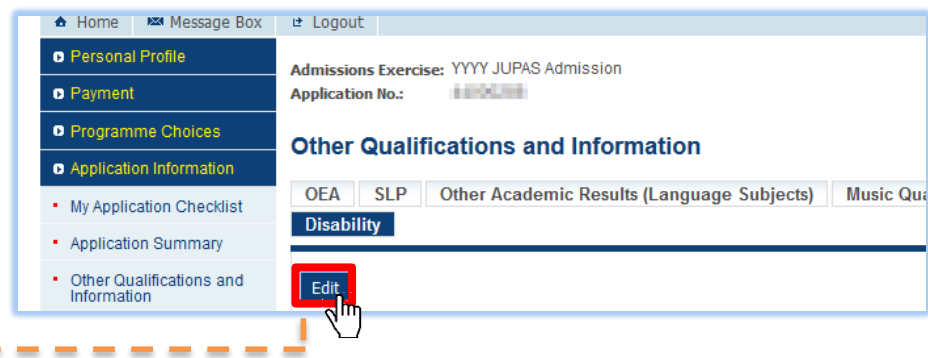
- Top Section:** Shows the user's profile and application details. The "Other Qualifications and Information" tab is selected, and the "Disability" sub-tab is active. An "Edit" button is highlighted with a red box and a mouse cursor.
- Middle-Left Section:** A table with two rows, each containing a text area with the placeholder "Please refer to the supporting document". The "Action" column for each row contains a red minus sign icon, which is highlighted with a red box and a mouse cursor.
- Middle-Right Section:** A confirmation message: "Please note that a newly upl... Please click 'Submit' to comp... Supporting Document:". A "Submit" button is highlighted with a red box and a mouse cursor.
- Bottom Section:** A green success message in a red-bordered box: "Disability has successfully been submitted."

Green dashed arrows indicate the flow of the process: from the "Edit" button to the table, from the minus icon to the "Submit" button, and finally to the success message.

## 2.6 重新上載證明文件

2.6.1 按“Edit”。

2.6.2 重複 [2.2 – 2.3](#)。



### 注意

新上載的檔案會取代上一個已上載的檔案。

### 3. 查閱是否符合獲得特別考慮的資格

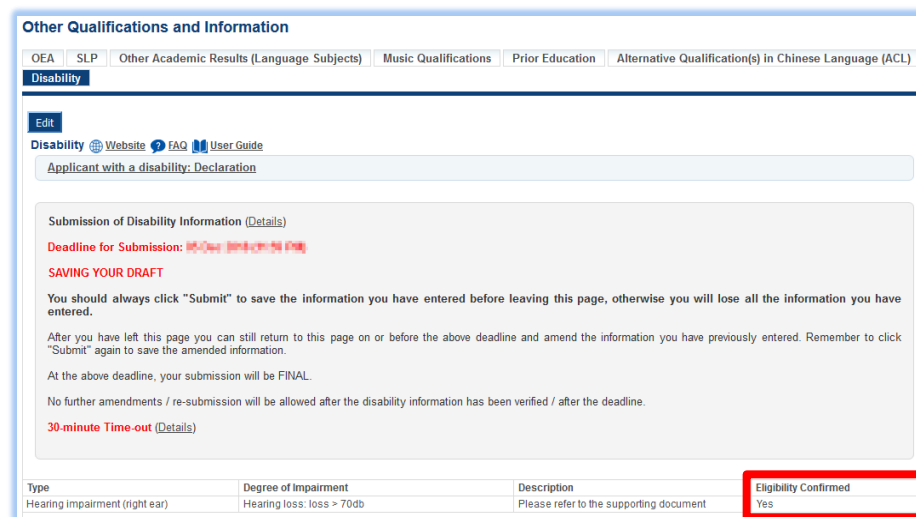
「大學聯招處」會就你所遞交的申請諮詢勞工及福利局康復專員，以確定你是否能獲得特別考慮。

「大學聯招處」或會按康復專員甄別的結果更正你所輸入的資料而不另行通知。

當「大學聯招處」接獲康復專員甄別結果後，會以電郵通知你。然後你便可查閱你是否符合獲得特別考慮的資格及已更正的資料（如適用）。

#### 3.1 [進入“Disability”使用介面](#)。

#### 3.2 如果你符合獲得特別考慮的資格，“Eligibility Confirmed”一欄中將會顯示“Yes”。



**Other Qualifications and Information**

OEA | SLP | Other Academic Results (Language Subjects) | Music Qualifications | Prior Education | Alternative Qualification(s) in Chinese Language (ACL)

**Disability**

Edit

Disability Website FAQ User Guide

Applicant with a disability: Declaration

Submission of Disability Information (Details)

**Deadline for Submission:** 2024/09/04 12:00:00 (GMT+8)

**SAVING YOUR DRAFT**

You should always click "Submit" to save the information you have entered before leaving this page, otherwise you will lose all the information you have entered.

After you have left this page you can still return to this page on or before the above deadline and amend the information you have previously entered. Remember to click "Submit" again to save the amended information.

At the above deadline, your submission will be FINAL.

No further amendments / re-submission will be allowed after the disability information has been verified / after the deadline.

**30-minute Time-out (Details)**

Type	Degree of Impairment	Description	Eligibility Confirmed
Hearing impairment (right ear)	Hearing loss: loss > 70db	Please refer to the supporting document	Yes



#### 注意

於使用「大學聯招辦法」網上申請系統後，  
你應登出你的「大學聯招辦法」帳戶。

