Update Programme Choices before Release of HKDSE Examination Results

Pay Amendment Fee
(Last updated on 11 December 2020)

INTRODUCTION
You may update your programme choices before the release of the HKDSE Examination results during the specified period in any of the following options:

1. **REPLACE** a programme choice with another one or **ADD** new programmes to the original programme choice list, as long as the total number of programme choices does not exceed 20
2. **CHANGE** the preference order of the programme choices
3. **DELETE** programmes from the programme choice list

There is no restriction on the number of payment of amendment fee you can make or the number of time you can update your programme choices. Before updating the programme choices, you are required to pay an amendment fee of **HK$100** for each submission.

The amendment fee is collected by the JUPAS Office on behalf of the 9 JUPAS participating-institutions and the SSSDP institutions, and is not refundable or transferable to another year or other application.

1. **GO TO “Make Payment” User Interface**

Procedure (2 steps in total)

Step 1: Log on your JUPAS account and click “Programme Choices”

Step 2: Click “Make Payment”
2. **CHOOSE Payment Channel**

To update your programme choices during the specified period, you may choose one of the following payment channels to pay the amendment fee before each submission:

1. Credit Card
2. PPS, online payment
3. E-banking for personal account only
4. Cash at The Bank of East Asia

Please note that payment channels other than the above will **NOT** be accepted and the JUPAS Office has no access to your bank account information for making the payment.
2.1 **CREDIT CARD**

You can pay by VISA or MasterCard issued by any bank. You need not be the credit card holder.

**Procedure (3 steps in total)**

Step 1: Click **“CREDIT CARD”**

Step 2: Click the relevant credit card logo
   
   You will be directed to credit card payment page for making the payment

Step 3: After you have successfully paid the amendment fee, you can click **“Print”** to print a copy for your own record
   
   Then you can update your programme choices immediately
2.2 **PPS, Online Payment**

You can pay via PPS online with a desktop or notebook computer. You need not be the PPS account holder. Please note that PPS by phone is **NOT** accepted.

**Procedure (3 steps in total)**

**Step 1:** Click **"PPS (Online Payment)"**

**Step 2:** Click the PPS logo
You will be directed to PPS payment page for making the payment

**Step 3:** After you have successfully paid the amendment fee, you can click **“Print”** to print a copy for your own record
Then you can update your programme choices immediately
2.3 **E-BANKING** for Personal Account only

You can pay via e-banking services provided by HSBC, Hang Seng Bank and The Bank of East Asia. You need not be the bank account holder.

**YOUR HKID CARD NUMBER** must be used to register payment, otherwise the JUPAS Office will **NOT** be able to identify your fee payment.

Please note that money transfer is **NOT** accepted.

**Procedure (3 steps in total)**

Step 1: Click “**E-BANKING**”

Step 2: Click the relevant bank logo
- You will be directed to the website of the bank you have selected for making the payment. Please contact the bank concerned for assistance in regard to e-banking payment procedures.

Step 3: It will take **at least one working day** before your payment can be processed
- You can then log on your JUPAS account to update your programme choices after receiving notifications of successful payment.
2.4 CASH at The Bank of East Asia

You can pay in CASH at any branch of The Bank of East Asia to the JUPAS bank account.

YOUR CARD NUMBER must be produced and used in making the payment, otherwise the JUPAS Office will NOT be able to identify your fee payment.

Please note that payment by cheque or ATM transfer will NOT be accepted.

Procedure (3 steps in total)

Step 1: Click “CASH (The Bank of East Asia)” to view the following payment details:
   Account Name: Joint University Programmes Admissions System (JUPAS)
   Account Number: 176-40-03002-6
   Bill Type: 02 AMENDMENT FEE

Step 2: Make payment at the branch of The Bank of East Asia

Step 3: It will take at least one working day before your payment can be processed. You can then log on your JUPAS account to update your programme choices after receiving notifications of successful payment.

Please note that there is NO NEED to submit the Account Deposit Form to the JUPAS Office.
3. **CHECK Payment Status**

After your amendment fee has been processed, you will receive notifications of successful payment. Then you can update your programme choices during the specified period. Please refer to the User Guide section “10.2 Submit Request for Updating of Programme Choices” for details.

If you do not receive the notifications after completion of the relevant procedures, you should enquire at the JUPAS Office at 2334 2929 or 2233 2929 immediately. Please note that there will **NOT** be any automatic updates of your programme choices after payment.

3.1 **RECEIVE** Confirmation Email and SMS

Email and SMS will be sent to you as a confirmation of your successful payment of amendment fee.

3.2 **CHECK** Payment History

**Procedure (2 steps in total)**

Step 1: Log on your JUPAS account and click “Payment”

Step 2: You can see the details of the amendment fee you have paid on this page

Please note that you **SHOULD** log out from the JUPAS online application system when you have finished using it.