Application Information

Enter Other Academic Results (Language Subjects) and Check Verification Status

(Last updated on 18 September 2019)

INTRODUCTION

You can submit Other Academic Results (Language Subjects) contained in the list at https://www.jupas.edu.hk/en/application-procedures-information/application-information/other-academic-results-language-subjects#list_oar via your JUPAS account. Please note that the following will NOT be accepted:

1. “equivalent” qualifications;
2. qualifications not on the list;
3. online results or reports; and
4. provisional results.

The final decision on admission will be subject to the authentication of the qualifications as listed in your application. Additionally, if you are not able to produce the original copies of supporting documents when required, your JUPAS application may be disqualified, or the 9 JUPAS participating-institutions and the SSSDP institutions may withdraw or amend your offer, or cancel your registration or enrolment, or terminate your study.

Submission, further amendment or verification after the respective deadlines will NOT be accepted.

1. **GO TO “Other Academic Results (Language Subjects)” User Interface**  

Procedure (2 steps in total)

Step 1: Log on your JUPAS account and click **“Application Information”**

Step 2: Click **“Other Academic Results (Language Subjects)”**
2. **ENTER Other Academic Results (Language Subjects)**

You can enter a maximum of 10 entries of Other Academic Results. You are required to enter **only the highest level or score attained** for each qualification.

Procedure (7 steps in total)

Step 1: Click “Edit”

Step 2: Click the “Add” button to add a new examination record

Step 3: Enter the required information

Step 4: Click the relevant “Add” button to add a language subject under that examination

Step 5: Enter the required information
   Please note that the qualification entered must be **identical** to the information printed on your certificates

Step 6: Click “Submit”

Step 7: Your Other Academic Results (Language Subjects) has successfully been submitted
3. **EDIT** Other Academic Results (Language Subjects)

Procedure (4 steps in total)

Step 1: Click “**Edit**”

Step 2: Amend the information

Step 3: Click “**Submit**”

Step 4: The amended Other Academic Results (Language Subjects) has successfully been submitted
4. **DELETE** Other Academic Results (Language Subjects)

**Procedure (4 steps in total)**

**Step 1:** Click “Edit”

**Step 2:** Click the appropriate “Delete” button

**Step 3:** Click “Submit”

**Step 4:** The Other Academic Results (Language Subjects) has successfully been removed
5. **CHECK Verification Status**

Other Academic Results (Language Subjects) entered must be verified on or before the specified deadline. Please refer to https://www.jupas.edu.hk/en/application-procedures-information/application-information/other-academic-results-language-subjects/#verification for details.

The qualifications you have entered may be amended according to the information contained in the supporting documents submitted to the JUPAS Office without further notice.

You can check the verification status and the amended information, if any, once the qualifications have been verified by your school or 2 working days after the supporting documents are received by the JUPAS Office.

**Procedure (3 steps in total)**

Step 1: Log on your JUPAS account and click “Application Information”

Step 2: Click “Other Academic Results (Language Subjects)”

Step 3: If the document has been verified, “Yes” will be shown under the column “Document Verified”

Please note that you **SHOULD** log out from your JUPAS account when you have finished using the JUPAS online application system.