Joint University Programmes Admissions System
Online Application System User Guide for Applicants

Application Information

Enter Prior Education
INTRODUCTION

The submission of prior education is optional. You can choose to input information of your previous secondary school and / or post-secondary education. However, you need not input information of your current secondary school if you are a school applicant.

Submission / further amendment after the deadline will NOT be accepted.

If you want to know more details about prior education, please visit the section of “Prior Education” at the JUPAS website.
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1. **GO TO “Prior Education” User Interface**

1.1 Log on your [JUPAS account](https://jupas.edu.hk) and click “Application Information”

1.2 Click “Prior Education”
2. **ENTER Prior Education**

You can enter a maximum of 5 entries each of secondary school and / or post-secondary information.

2.1 **Click “Edit”**

2.2 **Click** the appropriate “⊙” button to add a new item under:

1: Secondary School; and / or
2: Post-secondary

2.3 **Enter** all the required information

2.4 **Click “Submit”**
2.5 Your information of the prior education has successfully been submitted
3. **EDIT** Prior Education

3.1 **Click** “Edit”

3.2 **Amend** the information

3.3 **Click** “Submit”

3.4 The amended information of the prior education has successfully been submitted
4. **DELETE** Prior Education

4.1  posYClick “Edit”

4.2  posYClick the appropriate “○” button

4.3  posYClick “Submit”

4.4  The information of the prior education has successfully been removed

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**Note**

You **SHOULD** log out from the JUPAS online application system when you have finished using it.