Joint University Programmes Admissions System
Online Application System User Guide for Applicants

Application Information

Enter Prior Education
INTRODUCTION

The submission of prior education is optional. You can choose to input information of your previous secondary school and / or post-secondary education. However, you need not input information of your current secondary school if you are a school applicant.

Submission / further amendment after the deadline will NOT be accepted.

If you want to know more details about prior education, please visit the section of "Prior Education" at the JUPAS website.
CONTENTS

1. **GO TO** “Prior Education” User Interface Page 3
2. **ENTER** Prior Education Page 4
3. **EDIT** Prior Education Page 6
4. **DELETE** Prior Education Page 7

---

**Note**

The JUPAS online application system **ONLY** supports single log-on. Please refrain from logging on your JUPAS account with multiple devices and / or browsers simultaneously to ensure data integrity.
1. **GO TO “Prior Education” User Interface**

1.1 Log on your JUPAS account and **click “Application Information”**.

1.2 **Click “Prior Education”**.
2. ENTER Prior Education

You can enter a maximum of 5 entries each of secondary school and / or post-secondary information.

2.1 Click “Edit”.

2.2 Click the appropriate “●” button to add a new item under:
   1: Secondary School; and / or
   2: Post-secondary.

2.3 Enter all the required information.

2.4 Click “Submit”.

Next Page
2.5 Your information of the prior education has successfully been submitted.
3. **EDIT** Prior Education

3.1 Click “Edit”.

3.2 Amend the information.

3.3 Click “Submit”.

3.4 The amended information of the prior education has successfully been submitted.
4. **DELETE** Prior Education

4.1 ✖️ **Click “Edit”.**

4.2 ✖️ **Click** the appropriate “☐” button.

4.3 ✖️ **Click “Submit”.**

4.4 The information of the prior education has successfully been removed.

---

**Note**

You **SHOULD** log out from the JUPAS online application system when you have finished using it.