Joint University Programmes Admissions System
Online Application System User Guide for Applicants

Application Information

Enter Alternative Qualifications in Chinese Language (ACL) (for NCS Applicants only), Check Verification and Certification Status
INTRODUCTION

For Non-Chinese Speaking (NCS) JUPAS applicants, the 9 JUPAS participating-institutions and the SSSDP institutions will accept and consider, for the purpose of satisfying the entrance requirements, the following alternative qualifications in Chinese Language (ACL) in lieu of the general Chinese Language requirement in the HKDSE Examination, viz. HKDSE Examination Category B: Applied Learning Chinese (ApL(C)), GCE, GCSE, and IGCSE Examination results.

NCS applicants (both school and non-school) have to meet either of the following specified circumstances (eligible NCS applicants) before consideration will be given to their ACL attained:

1. the applicants have learnt Chinese Language for less than 6 years while receiving primary and secondary education; or
2. the applicants have learnt Chinese Language for 6 years or more in schools, but have been taught an adapted and simpler curriculum not normally applicable to the majority of students in local schools.

Applicants with ApL(C) results are regarded as fulfilling one of the above specified circumstances.

If you are an eligible NCS applicants, regardless of whether you have obtained / will obtain HKDSE Examination Chinese Language results, you can submit ONE or more of those listed as ACL.

Submission / further amendment / certification / verification after the respective deadlines will NOT be accepted.

If you want to know more details about ACL, please visit the sections of “Alternative Qualifications in Chinese Language (ACL) (for Non-Chinese Speaking (NCS) Applicants only)” and “FAQ” at the JUPAS website.
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   1.3 **INDICATE** Results Concerned as ACL

   1.4 **UPDATE** ACL

2. **SUBMIT** **ApL(C) Results as ACL**

3. **CHECK** Verification and Certification Status

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Note

The JUPAS online application system **ONLY** supports single log-on. Please refrain from logging on your JUPAS account with multiple devices and / or browsers simultaneously to ensure data integrity.
1. **SUBMIT** GCE / GCSE / IGCSE Examination Results as ACL

1.1 **ENTER** Results under “Other Academic Results (Language Subjects)”

You must first enter your GCE, GCSE and / or IGCSE Examination result(s) under “Other Academic Results (Language Subjects)” on or before the **specified deadline**. Please refer to the User Guide section “3.3 Enter Other Academic Results (Language Subjects) and Check Verification Status” for details.

In the consideration of ACL, please note that the following will **NOT** be accepted:

1. “equivalent” qualifications;
2. qualifications not on the list;
3. online results / reports; and
4. provisional results.

The final decision on admission will be subject to the authentication of the qualifications as listed in your application. You may be requested to produce the original copies of the supporting documents when required. If you fail to do so, your JUPAS application may be disqualified, or the 9 JUPAS participating-institutions and the SSSDP institutions may withdraw or amend your offer, or cancel your registration / enrolment, or terminate your study.

After entering the result(s) under “Other Academic Results (Language Subjects)”, you have to **indicate the qualification(s) concerned as ACL**.

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**Note**

Eligible NCS applicants with ApL(C) results registered at the HKEAA **NEED NOT** enter the ApL(C) results under “Other Academic Results (Language Subjects)” or indicate such results as ACL under “Alternative Qualification(s) in Chinese Language (ACL)” in the JUPAS accounts.
1.2  **GO TO** “Alternative Qualification(s) in Chinese Language (ACL)” User Interface

1.2.1  Log on your JUPAS account and **click** “Application Information”.

1.2.2  **Click** “Alternative Qualification(s) in Chinese Language (ACL)”.
1.3 **INDICATE** Results Concerned as ACL

You can indicate **MORE THAN ONE** qualification as ACL if multiple entries are available.

1.3.1 **Read** the statement carefully.

1.3.2 **Click “Continue”**.
1.3.3 "✓ "the appropriate box(es).

1.3.4 Click “Submit”.

1.3.5 Your ACL has successfully been submitted.
1.4 UPDATE ACL

In the case when the certification process (if applicable) has been completed, you will NOT be able to update your ACL even if it is before the specified deadline. You need to request your school (for school applicants) / the JUPAS Office (for non-school applicants) to undo the certification so as to allow you to update your ACL.

After updating your ACL, you still need to go through the procedures for certification of specified circumstance (if applicable) again before the specified deadline.

1.4.1 If the certification process is completed, “Yes” will be shown under the “Specified Circumstances: Certified” column.

Request your school (for school applicants) / the JUPAS Office (for non-school applicants) to undo the certification (if applicable).

1.4.2 Click “Edit”.
1.4.3 Amend the information.

1.4.4 Click “Submit”.

1.4.5 The amended ACL has successfully been submitted.
2. **SUBMIT ApL(C) Results as ACL**

Your ApL(C) result(s) registered at the HKEAA will be obtained by the JUPAS Office, the 9 JUPAS participating-institutions and the SSSDP institutions from the HKEAA directly after the application deadline. You **NEED NOT** enter and indicate your ApL(C) results under “Other Academic Results (Language Subjects)” and “Alternative Qualification(s) in Chinese Language (ACL)” in your JUPAS account and / or submit such results to the JUPAS Office.

You can check your ApL(C) result(s) obtained from the HKEAA via your JUPAS account as from mid-December.

2.1 **Go To “Alternative Qualifications in Chinese Language (ACL)” User Interface.**

2.2 You will see your ApL(C) entry(ies) on this page.
3. **CHECK Verification and Certification Status**

Verification of ACL and certification of specified circumstances must be completed on or before the **specified deadline**. Please refer to the section of "Submission of Relevant Documents and Certification of Specified Circumstances" for details.

The qualification(s) you have entered may be amended by the JUPAS Office according to the information contained in the supporting document(s) submitted without further notice.

You can check the verification and certification status together with the amended information, if any, once your school has completed the certification (for school applicants) / 2 working days after the supporting document(s) are received by the JUPAS Office (for non-school applicants).

3.1 Go To “Alternative Qualification(s) in Chinese Language (ACL)” User Interface.

3.2 If:

1. : your ACL has been verified;
2. : your specified circumstance has been certified; and
3. : certified true copies of your certificate(s) has / have been uploaded,

“Yes” will be shown under the respective columns.

**Note**
You **SHOULD** log out from the JUPAS online application system when you have finished using it.