



**Joint University Programmes Admissions System  
Online Application System User Guide for Applicants**

**Application Information**

**Enter Alternative Qualifications in Chinese Language (ACL)  
(for NCS Applicants only), Check Verification and Certification Status**

## **INTRODUCTION**

As from the 2017 cycle, the 9 JUPAS participating-institutions and the SSSDP institutions will also consider, for the purpose of satisfying their minimum entrance requirements, HKDSE Examination Category B: Applied Learning Chinese (ApL(C)) results as ACL, in addition to GCE, GCSE and IGCSE Examination results.

If you are a non-Chinese speaking (NCS) applicant, you can submit ONE or ALL of those [listed](#) as Alternative Qualifications in Chinese Language (ACL) provided that you have met either one of the following specified circumstances before consideration will be given to your ACL attained in lieu of the general Chinese language requirement:

1. You have learnt Chinese language for less than 6 years while receiving primary and secondary education; or
2. You have learnt Chinese language for 6 years or more in schools, but have been taught an adapted and simpler curriculum not normally applicable to the majority of applicants in local schools.

**Submission / further amendment / certification / verification after the respective [deadlines](#) will NOT be accepted.**

If you want to know more details about ACL, please visit the sections of [“Alternative Qualifications in Chinese Language \(ACL\) \(for Non-Chinese Speaking \(NCS\) Applicants only\)”](#) and [“FAQ”](#) at the [JUPAS website](#).

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## 1. **SUBMIT GCE / GCSE / IGCSE Examination Results as ACL**

### 1.1 **ENTER Results under "Other Academic Results (Language Subjects)"**

You must first enter your GCE, GCSE and / or IGCSE Examination result(s) under "Other Academic Results (Language Subjects)" on or before the [specified deadline](#). Please refer to the User Guide section "[3.3 Enter Other Academic Results \(Language Subjects\) and Check Verification Status](#)" for details.

In the consideration of ACL, please note that the following will **NOT** be accepted:

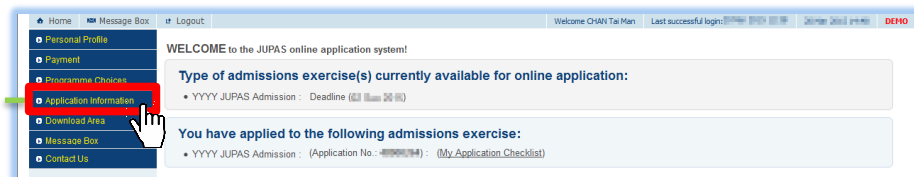
1. "equivalent" qualifications;
2. qualifications not on the [list](#);
3. online results / reports; and
4. provisional results.

The final decision on admission will be subject to the authentication of the qualifications as listed in your application. Additionally, if you are not able to produce the original copies of supporting document(s) when required, your JUPAS application may be disqualified, or the 9 JUPAS participating-institutions and the SSSDP institutions may withdraw or amend your offer, or cancel your registration / enrolment, or terminate your study.

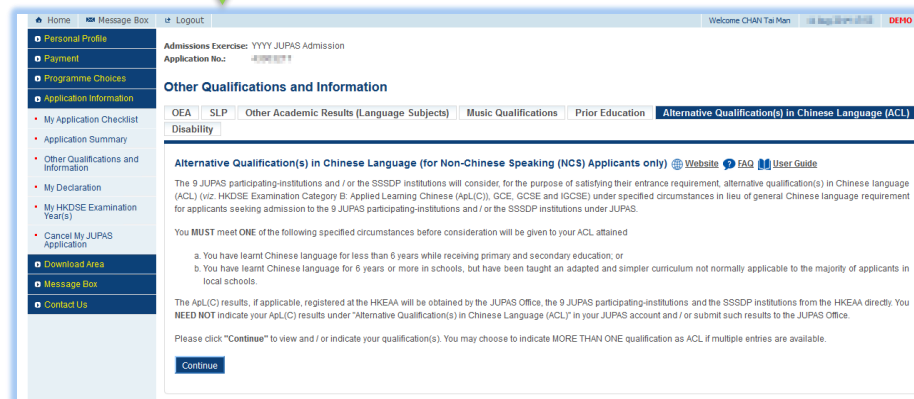
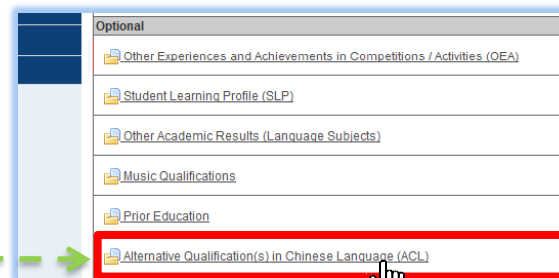
After entering the result(s) under "Other Academic Results (Language Subjects)", you have to [indicate the qualification\(s\) concerned as ACL](#).

## 1.2 GO TO “Alternative Qualification(s) in Chinese Language (ACL)” User Interface

1.2.1 Log on your [JUPAS account](#) and **click “Application Information”**



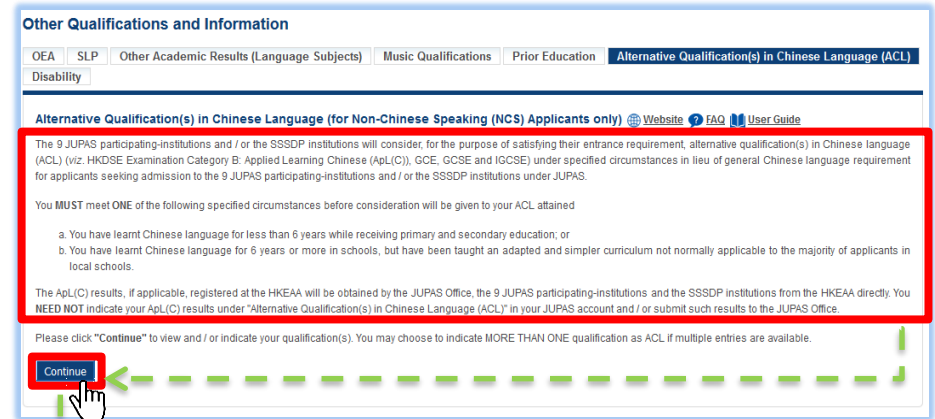
1.2.2 **Click “Alternative Qualification(s) in Chinese Language (ACL)”**



### 1.3 **INDICATE** Results Concerned as ACL

You can indicate **MORE THAN ONE** qualification as ACL if multiple entries are available.

#### 1.3.1 **Read** the statement carefully



**Other Qualifications and Information**

OEA | SLP | Other Academic Results (Language Subjects) | Music Qualifications | Prior Education | **Alternative Qualification(s) in Chinese Language (ACL)** | Disability

**Alternative Qualification(s) in Chinese Language (for Non-Chinese Speaking (NCS) Applicants only)** [Website](#) [FAQ](#) [User Guide](#)

The 9 JUPAS participating-institutions and / or the SSSDP institutions will consider, for the purpose of satisfying their entrance requirement, alternative qualification(s) in Chinese language (ACL) (viz. HKDSE Examination Category B: Applied Learning Chinese (APL(C)), GCE, GCSE and IGCSE) under specified circumstances in lieu of general Chinese language requirement for applicants seeking admission to the 9 JUPAS participating-institutions and / or the SSSDP institutions under JUPAS.

You **MUST** meet **ONE** of the following specified circumstances before consideration will be given to your ACL attained

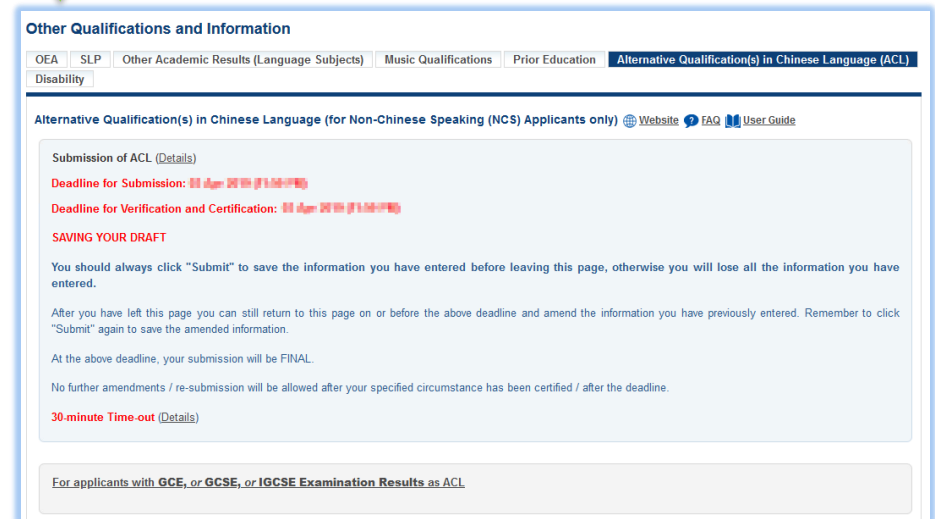
- a. You have learnt Chinese language for less than 6 years while receiving primary and secondary education; or
- b. You have learnt Chinese language for 6 years or more in schools, but have been taught an adapted and simpler curriculum not normally applicable to the majority of applicants in local schools.

The APL(C) results, if applicable, registered at the HKEAA will be obtained by the JUPAS Office, the 9 JUPAS participating-institutions and the SSSDP institutions from the HKEAA directly. You **NEED NOT** indicate your APL(C) results under "Alternative Qualification(s) in Chinese Language (ACL)" in your JUPAS account and / or submit such results to the JUPAS Office.

Please click "Continue" to view and / or indicate your qualification(s). You may choose to indicate **MORE THAN ONE** qualification as ACL if multiple entries are available.

**Continue**

#### 1.3.2 **Click "Continue"**



**Other Qualifications and Information**

OEA | SLP | Other Academic Results (Language Subjects) | Music Qualifications | Prior Education | **Alternative Qualification(s) in Chinese Language (ACL)** | Disability

**Alternative Qualification(s) in Chinese Language (for Non-Chinese Speaking (NCS) Applicants only)** [Website](#) [FAQ](#) [User Guide](#)

**Submission of ACL (Details)**

**Deadline for Submission:** 11 Apr 2025 (1:00 PM)

**Deadline for Verification and Certification:** 11 Apr 2025 (1:00 PM)

**SAVING YOUR DRAFT**

You should always click "Submit" to save the information you have entered before leaving this page, otherwise you will lose all the information you have entered.

After you have left this page you can still return to this page on or before the above deadline and amend the information you have previously entered. Remember to click "Submit" again to save the amended information.

At the above deadline, your submission will be FINAL.

No further amendments / re-submission will be allowed after your specified circumstance has been certified / after the deadline.

**30-minute Time-out (Details)**

**For applicants with GCE, or GCSE, or IGCSE Examination Results as ACL**

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1.3.3 "✓" the appropriate box(es)

For applicants with GCE, or GCSE, or IGCSE Examination Results as ACL

Please tick the box(es) to indicate the qualification(s) you wish to submit as ACL. You may choose to indicate MORE THAN ONE qualification as ACL if multiple entries are available.

GCE, GCSE, IGCSE Examination Chinese Language

Examination	Level	Year	Subject	Alternative Qualification(s) in Chinese Language (ACL)
GCSE - General Certificate of Secondary Education Examination	N/A	2016	Chinese	<input checked="" type="checkbox"/>
GCE - General Certificate of Education Examination	A-Level	2015	Chinese	<input checked="" type="checkbox"/>

For applicants with HKDSE Examination Category B: Applied Learning Chinese (ApL(C)) as ACL

Your ApL(C) results, if any, will be / have been extracted from the HKEAA.

Submit

1.3.4 Click "Submit"

1.3.5 Your ACL has successfully been submitted

Alternative Qualification(s) in Chinese Language (ACL) has successfully been submitted.

GCE, GCSE, IGCSE Examination Chinese Language

Before the specified deadline of 13 Apr 2019 (13 04 2019), you may choose to indicate MORE THAN ONE qualification as ACL if multiple entries are available. Please contact your school (for school applicants) / the JUPAS Office (for non-school applicants) in case changes are not allowed owing to the completion of certification.

Examination	Level	Year	Subject	Grade / Score	Qualification		Specified Circumstances		Supporting Document	
					Verified	Verified By	Certified	Certified By	Uploaded	Uploaded By
GCSE	N/A	2016	Chinese	A	Yes	JUPAS Office	No	-	No	-
GCE	A-Level	2015	Chinese	A*	Yes	JUPAS Office	No	-	No	-

## 1.4 **UPDATE** Results Concerned as ACL

In the case when the certification process has been completed, you will **NOT** be able to update your ACL even if it is before the [specified deadline](#). You need to request your school (for school applicants) / the JUPAS Office (for non-school applicants) to undo the certification so as to allow you to update your ACL.

After updating your ACL, you still need to go through the procedures for [certification of specified circumstance](#) again before the [specified deadline](#).

1.4.1 If the certification process is completed, “Yes” will be shown under the “Specified Circumstances: Certified” column

**Request** your school (for school applicants) / the JUPAS Office (for non-school applicants) to undo the certification

1.4.2  Click “Edit”

GCE, GCSE, IGCSE Examination Chinese Language

Before the specified deadline of 2024年12月15日 (2024年12月15日), you may choose to indicate **MORE THAN ONE** qualification as ACL if multiple entries are available. Please contact your school (for school applicants) / the JUPAS Office (for non-school applicants) in case changes are not allowed owing to the completion of certification.

Examination	Level	Year	Subject	Grade / Score	Qualification		Specified Circumstances		Supporting Document	
					Verified	Verified By	Certified	Certified By	Uploaded	Uploaded By
GCSE	N/A	2016	Chinese	A	Yes	School	Yes	School	Yes	School
GCE	A-Level	2015	Chinese	A*	Yes	School	Yes	School	Yes	School

OEA SLP Other Academic Results (Language Subjects) Music Qualification

Disability

**Edit** Alternative Qualification(s) in Chinese Language (for Non-Chinese Speaking)

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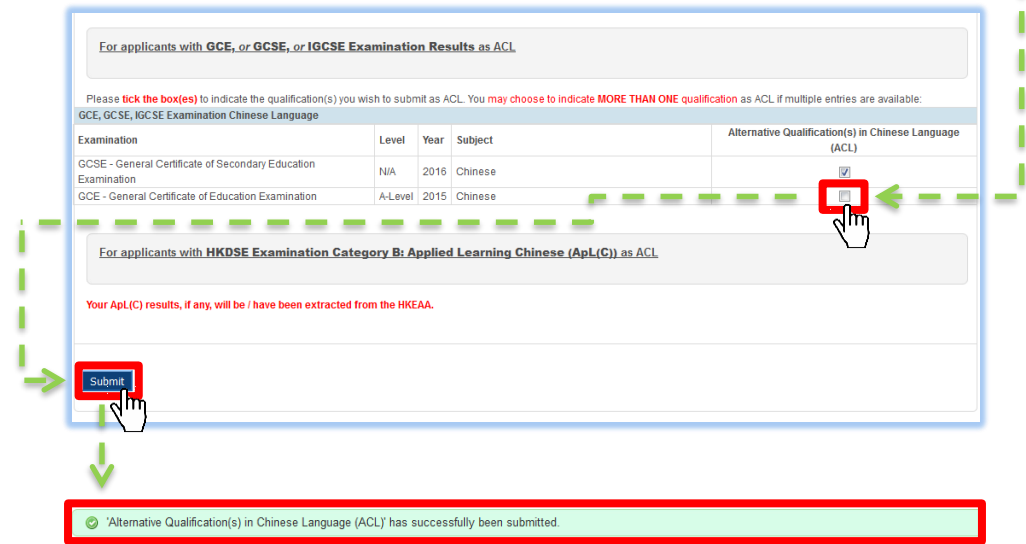


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1.4.3 **Amend** the information

1.4.4 Click **“Submit”**

1.4.5 The amended ACL has successfully been submitted



For applicants with **GCE, or GCSE, or IGCSE Examination Results as ACL**

Please **tick the box(es)** to indicate the qualification(s) you wish to submit as ACL. You **may choose to indicate MORE THAN ONE qualification** as ACL if multiple entries are available:

GCE, GCSE, IGCSE Examination Chinese Language				
Examination	Level	Year	Subject	Alternative Qualification(s) in Chinese Language (ACL)
GCSE - General Certificate of Secondary Education Examination	N/A	2016	Chinese	<input checked="" type="checkbox"/>
GCE - General Certificate of Education Examination	A-Level	2015	Chinese	<input type="checkbox"/>

For applicants with **HKDSE Examination Category B: Applied Learning Chinese (ApL(C)) as ACL**

Your ApL(C) results, if any, will be / have been extracted from the HKEAA.

**Submit**

✔ 'Alternative Qualification(s) in Chinese Language (ACL)' has successfully been submitted.

## 2. **SUBMIT** ApL(C) Results as ACL

Your ApL(C) result(s) registered at the HKEAA will be obtained by the JUPAS Office, the 9 JUPAS participating-institutions and the SSSDP institutions from the HKEAA directly after the [application deadline](#).

You **NEED NOT** enter and indicate your ApL(C) results under “Other Academic Results (Language Subjects)” and “Alternative Qualification(s) in Chinese Language (ACL)” in your JUPAS account and / or submit such results to the JUPAS Office. However, you are still required to complete the [certification of your specified circumstance](#).

You can check your ApL(C) result(s) obtained from the HKEAA via your [JUPAS account](#) as from mid-December.

### 2.1 **Go To** [“Alternative Qualifications in Chinese Language \(ACL\)” User Interface](#)

### 2.2 You will see your ApL(C) entry(ies) on this page

**Other Qualifications and Information**

OEA | SLP | Other Academic Results (Language Subjects) | Music Qualifications | Prior Education | **Alternative Qualification(s) in Chinese Language (ACL)** | Disability

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Alternative Qualification(s) in Chinese Language (for Non-Chinese Speaking (NCS) Applicants only) [Website](#) [FAQ](#) [User Guide](#)

Submission of ACL [\(Details\)](#)

**Deadline for Submission:** 11 Apr 2020 (11:59PM)

**Deadline for Verification and Certification:** 11 Apr 2020 (11:59PM)

**SAVING YOUR DRAFT**

You should always click “Submit” to save the information you have entered before leaving this page, otherwise you will lose all the information you have entered.

After you have left this page you can still return to this page on or before the above deadline and amend the information you have previously entered. Remember to click “Submit” again to save the amended information.

At the above deadline, your submission will be FINAL.

No further amendments / re-submission will be allowed after your specified circumstance has been certified / after the deadline.

**30 minute Time-out** [\(Details\)](#)

For applicants with **GCE, or GCSE, or IGCSE Examination Results as ACL**

Please **tick the box(es)** to indicate the qualification(s) you wish to submit as ACL. You may choose to indicate **MORE THAN ONE** qualification as ACL if multiple entries are available:

Examination	Level	Year	Subject	Alternative Qualification(s) in Chinese Language (ACL)
GCSE - General Certificate of Secondary Education Examination	N/A	2015	Chinese	<input checked="" type="checkbox"/>

For applicants with **HKDSE Examination Category B: Applied Learning Chinese (ApL(C)) as ACL**

**Your ApL(C) results, if any, will be / have been extracted from the HKEAA.**

Examination	Year	Subject	Alternative Qualification(s) in Chinese Language (ACL)
Hong Kong Diploma of Secondary Education	2020	CHINESE IN BUSINESS SERVICE	Extracted from the HKEAA

### 3. CHECK Verification and Certification Status

Certification of specified circumstances and verification of ACL must be completed on or before [specified deadline](#). There are different processes for school or non-school applicants. Please refer to the section of [“Verification of ACL and Certification of Specified Circumstances”](#) for details.

The qualification(s) you have entered may be amended by the JUPAS Office according to the information contained in the supporting document(s) submitted without further notice.

You can check the verification and certification status together with the amended information, if any, once your school has completed the certification (for school applicant) / 2 working days after the supporting document(s) are received by the JUPAS Office (for non-school applicant).

#### 3.1 [Go To “Alternative Qualification\(s\) in Chinese Language \(ACL\)” User Interface](#)

3.2 If:

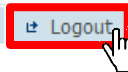
- ①: your ACL has been verified;
- ②: your specified circumstance has been certified; and
- ③: certified true copies of your certificate(s) has / have been uploaded,

“Yes” will be shown under the respective columns



#### Note

You **SHOULD** log out from the JUPAS online application system when you have finished using it



**Other Qualifications and Information**

OEA | SLP | Other Academic Results (Language Subjects) | Music Qualifications | Prior Education | **Alternative Qualification(s) in Chinese Language (ACL)** | Disability

[Edit](#)

Alternative Qualification(s) in Chinese Language (for Non-Chinese Speaking (NCS) Applicants only) | [Website](#) | [FAQ](#) | [User Guide](#)

**Submission of ACL (Details)**

**Deadline for Submission:** 03 Apr 2023 (8:00 PM)

**Deadline for Verification and Certification:** 03 Apr 2023 (8:00 PM)

**SAVING YOUR DRAFT**

You should always click “Submit” to save the information you have entered before leaving this page, otherwise you will lose all the information you have entered.

After you have left this page you can still return to this page on or before the above deadline and amend the information you have previously entered. Remember to click “Submit” again to save the amended information.

At the above deadline, your submission will be FINAL.

No further amendments / re-submission will be allowed after your specified circumstance has been certified / after the deadline.

**30-minute Time-out (Details)**

GCE, GCSE, IGCSE Examination Chinese Language

Before the specified deadline of 03 Apr 2023 (8:00 PM), you may choose to indicate **MORE THAN ONE** qualification as ACL if multiple entries are available. Please contact your school (for school applicants) / the JUPAS Office (for non-school applicants) in case changes are not allowed owing to the completion of certification.

Examination	Level	Year	Subject	Grade / Score	Verified	Verified By	Specified Circumstances	Certified By	Specified Document	Uploaded By
GCSE	N/A	2016	Chinese	A	Yes	School	Yes	School	Yes	School
HKDSE Examination Category B: Applied Learning Chinese (ApL(C))										
Examination	Year	Subject	Alternative Qualification(s) in Chinese Language (ACL)			Specified Circumstances		Certified By		
HKDSE Examination	2020	CHINESE IN BUSINESS SERVICE	Extracted from the HKEAA			Yes	School			